



**Minutes of the Parish Council Meeting held on
Monday 8th September 2025 at 7.00pm**

website: www.kirkella-westella-pc.gov.uk

Those Present:-

Councillors; J. Bailey, G. McMaster, C. Milner (Vice Chairman), S. Milner, S. Richardson
and Z. Saribal
Mrs. A. Pickering – Clerk
--oOo--

Chair for the meeting Cllr. C. Milner.

3393 Public Speaking - None.

3394 Chairman's Opening Remarks - The Chairman thanked members for their attendance.

3395 Apologies for Absence - Cllrs. S. Horton, N. McMaster and E. Skipsey.

3396 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of agenda items)

PECUNIARY - NONE
NON-PECUNIARY - NONE

3397 Law & Order - Cllr. Z. Saribal had reported ongoing issues involving youths on e-scooters to the Police and it was noted that a log number is available upon request. Vandalism on the bridle path in West Ella had been reported to East Riding of Yorkshire Council and the Police. Following investigation, it was established that the damage was caused by children building ramps. It was noted that vehicle theft is on the increase, residents are reminded to store car keys in a metal container to help prevent keyless entry theft through signal cloning.

3398 Minutes of the Parish Council Meeting 14th July 2025 - The minutes of the Parish Council Meeting held on Monday 14th July 2025 were accepted as a true record of what took place and duly signed by the Chairman.

3399 Matters Arising from the Minutes

Minute 3384 (3369) - The possible provision of a memorial bench on King George V Playing Field is ongoing.

Minute 3389 - Cllr. G. McMaster reported that planning application 25/00938/PLF for 23 West Ella Road, Kirk Ella, had been refused for a second time. It was noted that a further appeal is expected to be submitted shortly.

Minute 3390a - A site visit was carried out to inspect the watercourse on South Ella Way. It was found to be dry with no evidence of previous blockages, and therefore no enforcement action is required at this time. The matter will be added to the enquiry system for follow-up during the winter months.

3400 Update from Ward Councillors - Cllr. Z. Saribal provided an update on the White Ribbon Campaign and informed members that she is currently exploring funding opportunities for artificial intelligence initiatives. Cllr. G. McMaster reported that GRAHAM Construction had generously donated three defibrillators. It is hoped they will be installed at the following locations: Mill Lane, Kirk Ella; a suitable site in West Ella; and The Star, Willerby. It was noted that during the summer break, GRAHAM Construction had kindly tarmacked, free of charge, the previously muddy area outside the school on West Ella Road.

3401 Finance

a) Approval of Online Payments August 2025

22.07.25	HSBC Bank Charges	£8.00
0335	Internet	£12.09
0336	PKF Littlejohn LLP (Limited Assurance Review)	£252.00
0337	Stationery	£21.99
0338	Use of Office/Storage/Electricity	£600.00



**Minutes of the Parish Council Meeting held on
Monday 8th September 2025 at 7.00pm**

website: www.kirkella-westella-pc.gov.uk

0339	Staffing Costs	£1268.24
0340	Mr. A. Capraro (Maintenance work around parish)	£243.66
0341	East Riding Pension Fund	£357.86
b)	<u>Approval of Online Payments and Finance Report September 2025</u>	
0342	Internet/Fuel	£112.09
0343	Stationery/Printer Ink	£47.06
0344	Staffing Costs	£1268.04
0345	East Riding Pension Fund	£357.86
	<u>Payments into the Account</u>	
30.08.25	Stallholder Refundable Deposit	£20.00
01.09.25	Stallholder Refundable Deposit	£20.00
01.09.25	Bank Interest	£59.87
c)	<u>Completion of Limited Assurance Review for the Year ended 31 March 2025</u> - It was reported that the Limited Assurance Review had been signed off by PKF Littlejohn LLP with no matters of concern. Clerk had published the Notice of Conclusion of Audit along with the certified AGAR (Sections 1,2 & 3) before 30th September 2025 as required.	

3402 Correspondence/Communication

- a) Email from ER Lieutenancy re. National Honours - It was agreed to display posters on the parish noticeboards and website promoting the National Honours, with the aim of encouraging more nominations from the local area.

Cllr. Z. Saribal left the meeting, 8.00pm.

- b) Email from Resident re. Overgrown Hedge along Church Lane, Kirk Ella - Concerns were raised regarding the ongoing issue of an overgrown hedge along Church Lane, opposite Elms Drive. Despite repeated reports to East Riding of Yorkshire Council over several years, the hedge continues to encroach onto the footpath, forcing pedestrians, particularly schoolchildren, parents with prams, and other regular users into the road. The hedge leans in at head height and is comprised mainly of Hawthorn and Holly, posing a hazard to pedestrians. Although this year's maintenance has shown improvement, it was noted that the hedge has not been cut back to the original boundary and any new growth will once again cause obstruction. It is believed that some local residents may have arranged private maintenance; however, several properties remain untouched. The Parish Council was asked to intervene with East Riding Council to seek a permanent resolution. Concerns were also raised about whether future resurfacing work will properly address the original width of the footpath, currently narrowed by soil build-up and hedge overgrowth. Cllr. G. McMaster agreed to take this matter up with E.R.Y.C.
- c) Email from Resident re. Grit Bin opposite the corner of Elms Drive - A resident raised concerns regarding the location of the green grit bin currently positioned against their fence following the installation of dropped pavements. The bin was originally sited at the opposite corner of Elms Drive, and the resident has requested that it be returned to its original location. It was noted that the bin is currently being misused, with a build-up of litter including takeaway cartons and drink containers, raising concerns about potential vermin. Cllr. S. Richardson to investigate and report back.

3403 Events

- a) Christmas Event 2025 - Cllr. S. Milner provided an update on plans for Christmas in Kirk Ella 2025. Cllr. G. McMaster kindly offered the use of his motorhome to accommodate the first aider during the event. Cllr. C. Milner will contact a known first aid provider to check their availability and willingness to attend.



**Minutes of the Parish Council Meeting held on
Monday 8th September 2025 at 7.00pm**

website: www.kirkella-westella-pc.gov.uk

- b) Production of Christmas Cards - It was noted that entries for the colouring competition will be collected from the school on 19th September, with judging to take place ahead of the presentation ceremony on 26th September. Cllr. C. Milner will produce the Christmas cards as previously agreed.

3404 Planning

a) Planning Applications 8th September 2025

- 25/01766/PLF - Erection of single storey extension to the rear with terrace and balcony over and installation of two new windows and blocking up of existing first floor window to side following removal of existing rear extension - 222 West Ella Road, West Ella - **No comment.**
- 25/01996/PLF - Erection of two storey extension to side and single storey extension to front and rear following demolition of existing extensions - 18 Westland Road, Kirk Ella - **No comment.**
- 25/01927/PLB - Listed Building Consent for works to first floor front bedroom including; the removal of damaged lath and plaster ceiling and damaged ceiling joists, replacement of joists and lath and lime plaster ceiling to match existing; installation of roof hatch to match original; removal of existing joinery, to be set aside, redecorated and reinstated following removal of gypsum plaster to walls and its reinstatement with non-hydraulic lime plaster throughout - 272 West Ella Road, West Ella - **We are happy for the experts at E.R.Y.C. to determine if the proposed changes are being made in line with the appropriate regulations.**
- 25/02073/TPO - TPO – PINE MEADOWS, KIRK ELLA 1970 (REF 204) G1 – (T1) Cedar: Side reduction of most extensive easterly facing limbs by up to 3.5m over garden and garage of 17 Allanhall Way to reduce likelihood of blocking gutters with debris and reduce shading - High Trees Godmans Lane, Kirk Ella - **No objections.**
- 25/02106/PLF - Erection of first floor extension to side with alterations to existing roof and construction of dormer to rear and roof lights to front - 23 West Ella Road, Kirk Ella - **No comment.**
- 25/01826/PLF - Construction of dormer window to front - 37 White Walk, Kirk Ella - **No comment.**
- 25/02217/PLF - Erection of two storey extension to rear - 139 West Ella Road, Kirk Ella - **No comment.**
- 25/02339/TPO - TPO – MD 519 (REF 227) G4 – Remove 1 no. Holly tree and 1 no. Yew tree as they are overcrowded and impacting each other's growth - 11 West Green, West Ella - **We are happy with the felling of the Yew tree but see no reason why the Holly tree needs felling also. Removing one of the trees will surely solve the overcrowding problems.**
- 25/02244/TPO - TPO – CHURCH LANE/ANNANDALE ROAD – KIRKELLA- 1983 (REF 213) G1 – KIRK ELLA CONSERVATION AREA – Fell 1 no. Oak tree (T1) to alleviate subsidence risk to the adjacent property - Delamere 25 Church Lane, Kirk Ella - **We do not like trees of this age and size removed particularly when it is described as in good condition. We would like to see some evidence of the cracking damage and confirmation that all other avenues to stop cracking have been exhausted.**
- 25/02120/VAR - Variation of Condition 4 (approved plans) of planning permission 23/03857/PLF (Erection of 1.95m brick walls, 2.2m brick piers and 1.95m timber electric double gates following demolition of existing boundary treatment) to allow for minor amendments to previously approved boundary wall for ease of construction, to suit existing levels and pedestrian access - Holly Cottage Godmans Lane, Kirk Ella - **We have no objections to his application.**



**Minutes of the Parish Council Meeting held on
Monday 8th September 2025 at 7.00pm**

website: www.kirkella-westella-pc.gov.uk

- b) Planning Decisions 10th July to 4th September 2025
- 25/01561/PLB - Listed Building Consent for internal and external alterations to integral garage to form a new utility room and store including: removal of part of connecting wall to form new doorway, garage door to be replaced, construction of a new stud wall and door, additional fittings and fixtures, relocation of boiler and plumbing fittings including relocation of external boiler flue and coach lamp - Manor Lodge 248A West Ella Road, West Ella - **GRANTED** (*PC response no comment*).
 - 25/01343/PLF - Erection of single storey infill extension to side, construction of mono pitched roof and installation of personnel door to existing garage and alterations to first floor windows to side - 5 Valley Drive, Kirk Ella - **GRANTED** (*PC response no comment*).
 - 25/01766/PLF - Erection of single storey extension to the rear with terrace and balcony over and installation of two new windows and blocking up of existing first floor window to side following removal of existing rear extension - 222 West Ella Road, West Ella - **GRANTED** (*PC response no comment*).
 - 25/01184/PLF - Change of use and conversion of residential garage (Use Class C3) to mixed-use residential and dog grooming business (Sui Generis) - 65 Elveley Drive, West Ella - **GRANTED** (*PC response recommend refusal. Please consider responses received from neighbouring properties*).
 - 25/01434/PLF - Erection of pergola to side and rear following demolition of existing outbuilding and gables, increase height of existing roof terrace parapet walls, installation of roof lights to side and rear, alterations to existing front porch, doors and windows - 20 Packman Lane, Kirk Ella - **GRANTED** (*PC response no objections*).
 - 25/01223/PLF - Erection of detached outbuilding (retrospective) - 23 Four Acre Close, Kirk Ella - **WITHDRAWN**.

3405 Highways - Nothing to report.

3406 Environment/Streetscene - Nothing to report.

3407 Date, Time and Venue of Next Meeting - Monday 13th October 2025, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

Chairman's Signature

Meeting closed at 8.50pm