



**Minutes of the Parish Council Meeting held on
Monday 9th September 2019 at 7.00pm**

Those Present:-

Councillors; M. Raymond (Chairman), J. Bailey, S. Horton (Vice Chairman), D. Kaye,
N. McMaster, N. Oakes and E. Robinson.

Mrs. A. Pickering – Clerk

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Members stood for a one minute silence as a mark of respect for former Councillor, Marion Jackson, who sadly passed away in August.

2686 Public Speaking - None.

2687 Apologies for Absence - Cllrs. S. Raymond and D. Robinson.

2688 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of the items listed below)

PECUNIARY - NONE

NON-PECUNIARY - NONE

2689 Chairman's Opening Remarks - Thanks were given to Cllrs. Bailey and D. Robinson who together with their wives, represented the Parish Council on the sad occasion of the late Cllr. Marion Jackson's funeral. Thanks were expressed to all the public minded members of our community who give up their time and finance to enhance the villages by planting beautiful flower borders and floral decorations round the street signs where they can be enjoyed by all.

2690 Law & Order - Councillors are very concerned by the increase in crime in the area. Reports had been received about theft of hanging baskets and planters, residents are urged to remain vigilant and report all crime to the Police. The September 2019 Parish/Town News Release for Willerby & Kirkella, Tranby & Anlaby, was circulated to members. The local Police team are aware of problems on King George V playing field, vehicles are causing a nuisance, playing loud music and spinning round the car park, it is hoped that CCTV will be installed in this area. There continues to be a problem with anti-social behaviour on the school site, West Ella Road, with damage to both the school roof and cycle shelter.

Cllrs. Bailey and Kaye joined the meeting at this point, 7.10pm.

2691 Minutes of the previous Parish Council Meeting - The Clerk was asked to make a slight amendment to the wording of Minute 1676, Law & Order. The minutes of the meeting held on Monday 8th July 2019 were then accepted as a true and faithful record of what took place, and were duly signed by the Chairman.

2692 Matters Arising from Minutes

Minute 2678 (2664) - It was reported that the Lime trees on Mill Lane had been pruned.

Minute 2678 (2666) - Cllr. E. Robinson had attended the Haltemprice Skate Park Gala Day on 20th July.

Minute 2678 (2669) - The refurbishment of the notice board outside St Andrews Church had been completed.

Minute 2683 - The appearance of Kirk Ella village centre is improving.



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2693 Finance

a) Parish Council Cheques

The following cheques were approved on 12th August:-

<input type="checkbox"/> 101554	Staff Wages (Minus Pension/PAYE/NI)	£729.78
<input type="checkbox"/> 101555	Internet	£12.09
<input type="checkbox"/> 101556	Postage	£29.28
<input type="checkbox"/> 101557	Room Rental/Storage etc.	£600.00

Payments by Standing Order

14/08/19	Pension Contribution - East Riding Pension Fund	£209.04
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The following cheques were presented for approval/payment on 9th September:-

<input type="checkbox"/> 101558	Staff Wages (Minus Pension/PAYE/NI)	£729.78
<input type="checkbox"/> 101559	Internet/Fuel	£95.42
<input type="checkbox"/> 101560	Mr. A. Capraro (Work around the parish)	£85.00
<input type="checkbox"/> 101561	Stationery/Computer Cartridges	£91.74
<input type="checkbox"/> 101562	Supplies	£13.32

Payments by Standing Order

14/09/19	Pension Contribution - East Riding Pension Fund	£209.04
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Payments received into the account

01/09/19	Bank Interest	£2.20
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- b) Finance Report - The RFO provided members with a breakdown of the two bank accounts held by the Parish Council. The HSBC had provided the incorrect forms for completing to amend the bank mandate, the Clerk circulated the new forms for signing.
- c) Footway Lighting Maintenance - Service Level Agreements 2020-21 - Due to the rising costs of materials and energy, there will be an increase in the cost of the Service Level Agreements for 2020-21. Service level 1 will increase by 2% and level 2 by 1.5%. Increases will be effective from 1st April 2020.
- d) Npower Contract - The Clerk informed members that due to an increase in costs, it had been necessary to enter into a two year contract with Npower for the supply of energy for festive lighting. Contract period 10/07/2018 – 09/07/2020, the contract will be backdated to July 2018 to allow previous invoices to be cancelled and credit notes issued.

2694 Correspondence

General Correspondence - The following correspondence had been circulated to Parish Councillors since the July Parish Council Meeting.

- ❖ 2090 A164 Ripplingham Road Roundabout
- ❖ 2091 Community Fairs, Update on Information – Animals as prizes
- ❖ 2092 East Yorkshire Local Councils Network
- ❖ 2093 Can you help – Help fight the vandals!
- ❖ 2094 Biowise Waste Plant in Willerby
- ❖ 2095 Re: A164 Ripplingham Road Roundabout
- ❖ 2096 Parish/Town News Release Willerby & Kirk Ella, Tranby & Anlaby - July 2019
- ❖ 2097 Yorkshire Energy Park Application, Hedon
- ❖ 2098 National Highways and Transport Public Satisfaction Survey
- ❖ 2099 Footway Lighting Maintenance – Service Level Agreements 2020-21
- ❖ 2100 Parish Council Planning Liaison Meetings
- ❖ 2101 Haltemprice Flood Action Group



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- ❖ 2102 East Riding and Hull Joint Minerals Local Plan – Publication of the Inspector's Report
- ❖ 2103 A164 – Riplingham Road Roundabout
- ❖ 2104 Humber – Keeping you informed – Environment Agency
- ❖ 2105 East Riding Bus Service News September 2019
- ❖ 2106 Summer E Bulletin East Riding of Yorkshire Humberside PNN
- ❖ 2107 New Roundabout A164/Riplingham Road

Circulation of parish post and planning - Cllr. Oakes asked members to consider the possibility of using an online file sharing system whereby all parish council correspondence including planning could be loaded, comments can be made allowing all members to read each other's comments. Cllr. Horton was concerned that not all Councillors have access to a computer and asking the Clerk to circulate correspondence online and via post would increase her workload. Members were asked to consider the use of Google Drive or Dropbox.

Invitation to NHS East Riding of Yorkshire CCG Annual General Meeting - Invitation received to attend on Tuesday 17th September 2019, 5pm to 7pm at The Courtyard, Goole.

Standards Committee – Appointment of Parish Council Representative - Town and Parish Councils are asked to consider submitting nominations to fill a vacancy for a Parish Council representative on East Riding of Yorkshire Council's Standard Committee. After discussion, no nominations were offered.

Provision of Remembrance Day Poppy Wreaths - Clerk to order three poppy wreaths, two for West Ella and one for Kirk Ella.

2695 Recommendations by the Parish Council to East Riding of Yorkshire Council on Planning Applications since the July Parish Council Meeting .

- **874** Erection of first floor extension and installation of roof lights to side elevation – 34 St Andrews Mount, Kirk Ella – **No objections.**
- **875** Crown lifting of 4 Deodar Cedar trees and removal of 1 Yew tree in the rear garden and removing of 5 Yew trees to the front of the property – Kirkella House 14 Church Lane, Kirk Ella – **No objections. Trees with TPO's that are felled should be replaced with similar specimen.**
- **876** Removal of dead branches and reduction of the upper growth to 2 Ash trees – Wetherby 19 Church Lane, Kirk Ella – **No objections.**
- **877** TPO SLIGHTS PLANTATION, VALLEY DRIVE, KIRK ELLA - 1986 (REF: 223) - 2 x Ash 10% crown thin removing Epicormic growth, dead wood and weak rubbing limbs, 1 x Sycamore 10% crown thin and remove some of the lower smaller branches from above the summerhouse, 2 x Oak 10% crown thin and side reduce away from the house by approx. 3m – 3 The Paddocks, Kirk Ella – **No objections.**
- **878** Erection of single storey extension to rear – Bowstones 17B Church Lane, Kirk Ella – **No objections.**
- **879** Erection of two storey extension to front, two storey extension and single storey extension with terrace over to rear, construction of dormers in roof to front and rear and installation of roof light to rear – 18 The Fairway, West Ella – **No objections.**
- **880** Erection of single storey extension to rear, construction of dormer extension to front, conversion of existing garage to create additional living accommodation and erection of detached single garage at rear following demolition of single storey extension and greenhouse to rear – 29 Evely Drive, West Ella – **No objections.**
- **881** Erection of two storey and single storey extensions to side and rear following demolition of existing conservatory (revised scheme of 18/00882/PLF) – 25 St Julians Wells, Kirk Ella – **No objections.**



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- **882** Erection of single storey extension and external alterations to rear – 43 Kerry Pit Way, Kirk Ella – **No objections.**
- **883** Erection of a two storey extension to rear following demolition of existing conservatory, replacement roofing to existing rear dormer roofs, installation of roof light to rear, installation of windows to side elevation, creation of raised decked area to rear and associated works – 61 West Ella Way, Kirk Ella – **No objections.**
- **884** Erection of brick boundary wall to side (at rear of dwelling) measuring 4.45m (L) x 2.75, (H) (retrospective application) – Wolfreton 35 Church Lane, Kirk Ella – **No objections.**
- **885** Erection of single storey extension to front, infill extension to side, installation of roof lights, construction of pitched roof over existing single storey flat roofed extension with canopy and application of render to walls – 44 Valley Drive, Kirk Ella – **No objections.**
- **886** Erection of single storey extensions to front, side and rear and installation of 8 roof lights – 7 Egginton Close, Kirk Ella – **No objections.**
- **887** Certificate of Lawfulness for the erection of an outbuilding to house a swimming pool and associated changing facilities for the enjoyment of the dwelling house – 27 West Ella Road, Kirk Ella - **Recommend refusal until further information is received. Would expect the plan to include the capacity of the swimming pool and a plan for draining it or connection to main drain. There is no indication of how rain water is to be drained, so as not to affect other properties. In the past, back garden properties on both West Ella Road and West Ella Way which adjoin each other, have been known to be flooded after heavy rain or snow falls. A building of this size, on this site, would impede the natural drainage of water from these gardens. But MOST IMPORTANTLY - Is there a covenant on No. 27 restricting any buildings on this site?**
- **888** Erection of a single storey extension to rear – 32 Kerry Drive, Kirk Ella – **No objections.**
- **889** KIRK ELLA CONSERVATION AREA: Fell Horse Chestnut tree due to it showing signs of bleeding Phytophthora and signs of distress and root damage – 2 Redmore Mews, Kirk Ella - **Concerned that we have a new development and now the old tree has become a problem. Suggest independent assessment of tree. If removed, tree MUST be replaced with similar specimen.**
- **890** TPO: PINE MEADOWS, KIRK ELLA 1970 (REF: 204) G1 and TPO: BROWNSTONES, GODMANS LANE, KIRK ELLA 1988 (REF: 232) G1: Fell mature Pine (Cedar) tree (No.1) due to proximity to property and an overgrown area; Reshape two mature Beech trees (No.3) and reduce by 40%; Fell Pine (Cedar) tree (No.5) in front garden due to it growing through adjacent Maple tree, remove to allow Maple tree to grow healthy. Other works not covered by TPOs: Fell two Leylandii trees (No.2) and replant Tree Acer Maple; Fell three Leylandii trees (T4) in front garden that are not in good health and over full, replant with Cherry tree or Acer – High Trees Godmans Lane, Kirk Ella – **No objections.**
- **891** Erection of a single storey extension to front including bay windows and entrance porch, extension to rear, alterations to roof and associated works – 57 Elveley Drive, West Ella – **Ok provided it does not affect visibility of 55 Elveley Drive side window.**
- **892** Erection of a single storey extension to rear – 72 Annandale Road, Kirk Ella – **No objections.**
- **893** Erection of single storey extension to rear following demolition of existing – 6 Mill Lane, Kirk Ella – **No objections.**
- **894** Construction of dormer window to front, three dormer windows to rear, hip to gable roof extension and raising of roof height to create loft conversion – 8 Braids Walk, Kirk Ella – **No objections.**



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Notices of recent Planning Decisions made by the East Riding of Yorkshire Council

- **801** Erection of 1 detached dwelling – Land South Of 8 Church Lane & West Of 15 Highdales, Kirk Ella – **Granted** (*PC response: recommend refusal*).
- **835** Erection of a dwelling and new vehicular access – Land West Of 25 Great Gutter Lane West, Willerby – **Granted** (*PC response: noted*).
- **855** Outline – Erection of a dwelling (access to be considered) – Land West Of 238 West Ella Road, West Ella – **Granted** (*PC response: recommend refusal*).
- **870** Erection of single storey extension to side and rear following removal of existing conservatory and extension of pitched roof over existing flat roof to side – 12 Packman Lane, Kirk Ella – **Granted** (*PC response: noted with comments*).
- **871** Construction of pitched roof to replace existing flat roof to side and front following conversion of existing garage to store/utility and sitting room – 73 Grundale, Kirk Ella – **Granted** (*PC response: no objections*).
- **875** Tree Work – Kirkella House 14 Church Lane, Kirk Ella – **E.R.Y.C. raised no objections** (*PC response: no objections*).
- **876** Tree Work – Wetherby 19 Church Lane, Kirk Ella – **E.R.Y.C. granted consent** (*PC response: no objections*).
- **877** Tree Work – 3 The Paddocks, Kirk Ella – **E.R.Y.C. granted consent** (*PC response: no objections*).

2696 Events - Nothing to report at present.

2697 Environment

Environment Report - Cllr. Kaye reported (for information only) that the corner pillar in the fencing of the Churchyard boundary wall had been dismantled by E.R.Y.C. after an inspection highlighted it to be unsafe and dangerous. The matter is being dealt with by the hierarchy of the Church of England in conjunction with E.R.Y.C. Cllr. Kaye had been assured that the pillar will be reinstated in the near future. No action is required by the Parish Council.

Land next to the School, West Ella Road - Clerk to ask E.R.Y.C. Tree Officer to inspect the tree given its close proximity to the school. Mr. Capraro to be asked to clear the weeds and tidy up the area in front of the building. Clerk to ask E.R.Y.C. to write to the owner of the building to request a clear up of the area at the rear.

Provision of Street Furniture - Cllr. M. Raymond asked members to consider the possibility of erecting the spare Kirk Ella village sign near the West Hill development. Chairman to liaise with Cllr. D. Robinson to agree suitable site, to put forward to E.R.Y.C. for approval. The possibility of installing a notice board on the community green area on the West Hill development was also discussed, it was agreed to explore the idea, Cllr. McMaster to ask Ward Councillor Gary McMaster to seek guidance from E.R.Y.C. when next in attendance at County Hall.

Reporting of smells from the Albion Lane Recycling Company - There had been a spike in complaints during August. Ward Councillors had visited the site to discuss the problem. The Environment Agency had been circulating leaflets to Willerby and parts of Kirk Ella, informing residents how to complain. The waste processed on site is all brown bin waste, a mixture of garden and food waste. Clerk to write to the Environment Agency asking what is going on at the site to cause such a significant increase in the number of complaints during the summer months.



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2698 Highways

Footpath link between Beverley Road and Wolfreton Garth, Kirk Ella - The Parish Council asked for a review of the condition of the footpath and suggested resurfacing (Anlaby, Willerby and Kirk Ella Local Cycling and Walking Infrastructure Plan 2018-2029, page 26).

Shared footway/cycleway between South Ella Way and West Ella Road, Kirk Ella - Given the level of resident concern, the Parish Council perhaps need to reconsider this proposal. The request was made when Wolfreton Upper School was situated on South Ella Way, as this is no longer the case; the cycle path is probably no longer required.

A164/Riplingham Road Roundabout/Safe Crossings - Site meeting required with E.R.Y.C. to discuss A164 safe crossings for cyclists, horses and pedestrians.

7.5 tonne weight limit signs for all roads post roundabout introduction - Cllr. Bailey would like to see 7.5 tonne weight limit signs throughout Kirk Ella and West Ella. Clerk to write to E.R.Y.C.

2699 Date and Time of Next Meeting - The next meeting is scheduled for Monday 14th October 2019, 7.00pm at Kirk Ella St. Andrews Community Primary School, West Ella Road, Kirk Ella.

Chairman's Signature – 14th October 2019

Meeting closed at 9.03pm.