



**Minutes of the Parish Council Meeting held on  
Monday 13<sup>th</sup> October 2025 at 7.00pm**

website: [www.kirkella-westella-pc.gov.uk](http://www.kirkella-westella-pc.gov.uk)

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Those Present:-

Councillors; J. Bailey, S. Horton (Chairman), G. McMaster, N. McMaster, C. Milner (Vice Chairman),  
S. Milner, S. Richardson and Z. Saribal  
Mrs. A. Pickering – Clerk  
One member of public  
Two P.C.S.O.'s (Humberside Police)  
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3408 Public Speaking - None.

3409 Chairman's Opening Remarks - Mrs. M. Raymond was welcomed to the meeting. The Chairman thanked members for their attendance and for the considerable amount of work completed since the September meeting.

3410 Apologies for Absence - Cllr. E. Skipsey.

3411 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of agenda items)

PECUNIARY - NONE
NON-PECUNIARY - NONE

3412 Law & Order - P.C.S.O.'s Barbara Danby and Sophie Leng attended the meeting and provided an update on reported crimes within the parish over the past month. Cllr. Saribal expressed concern regarding the ongoing issue of youths using e-scooters. Residents were urged to sign up to My Community Alert, a free messaging system operated by Humberside Police, Humberside Fire & Rescue Service, and Humberside Office of the Police & Crime Commissioner, giving live information about incidents happening in the area. The latest Parish/Town News release for Willerby & Kirk Ella, Tranby & Anlaby had been circulated.

3413 Minutes of the Parish Council Meeting 8<sup>th</sup> September 2025 - The minutes of the Parish Council Meeting held on Monday 8<sup>th</sup> September 2025 were accepted as a true record of what took place and duly signed by the Chairman.

3414 Matters Arising from the Minutes

Minute 3397 - The condition of the bridle path in West Ella was discussed by members.

Minute 3399 (3384) - Cllr. G. McMaster and the Clerk reported that E.R.Y.C. is unwilling to approve the installation of a memorial bench on Kirk George V Playing Field. The family is now considering Anlaby Cemetery as an alternative location.

Minute 3402b - Cllr. G. McMaster had submitted a request to the Community Payback Team to tidy up the overgrown hedge along Church Lane opposite Elms Drive.

Minute 3402c - Cllr. Richardson provided an update following his inspection of the grit bin on Church Lane. It was noted that the bin continues to be used for litter, and members agreed that the matter should be monitored. Cllr. Richardson recommended moving the bin to the footpath next to the grass verge. The Clerk was asked to arrange for the bin to be emptied and relocated.

Minute 3404a - Planning Application 25/02120/VAR the proposal was a variation of the approved plans which showed that the western wall would also be raised.

3415 Update from Ward Councillors - Cllr. Saribal provided an update following her meeting with representatives from Biowise, the Environment Agency, and Council Officers. Residents are encouraged to continue reporting any odour issues. It was noted that the proposed increase in site capacity has been withdrawn due to the number of complaints currently being received.



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3416 Finance

a) Approval of Online Payments and Finance Report October 2025

0346	Vision Print (Stationery)	£12.00
0347	Staffing Costs	£1268.24
0348	Telephone/Internet	£42.09
0349	E.R.Y.C. (Footway Lighting Service Level Agreement)	£9315.66
0350	Christmas Event	£37.93
0351	Christmas Event	£13.71
0352	St. Andrew's Church (Room Hire)	£40.00
0353	Christmas Event	£15.96
0354	Christmas Event	£90.00
0355	RMP Design & Marketing Ltd (Website Maintenance)	£59.98
0356	Mr. A. Capraro (Maintenance around the parish)	£159.60
0357	East Riding Pension Fund	£357.86
0358	HM Revenue & Customs	£748.30

Payments into the Account

Sept/Oct	Stallholder Refundable Deposits (12)	£240.00
29.09.25	Precept	£23500.00

3417 Correspondence/Communication

- a) Remembrance Day Service – Sunday 9<sup>th</sup> November 2025/Purchase of Poppy Wreaths and Crosses - Cllrs. Bailey, Horton, Richardson and Saribal will attend the Remembrance Service on 9<sup>th</sup> November at 10.00a.m. in the Church, concluding with the Act of Remembrance at the war memorial in the churchyard at 11.00a.m. Approval was given for the purchase of two poppy wreaths and six wooden crosses. Large poppies will be displayed on lampposts for a two-week period during the Remembrance observance.
- b) East Riding of Yorkshire Council – Annual Rough Sleeping Estimate 2025 - E.R.Y.C. is carrying out a survey to assess the extent of rough sleeping within the East Riding of Yorkshire. Councillors were asked to inform the Clerk if they observe anyone sleeping rough in the parishes of Kirk Ella and West Ella on the evening of Thursday 6<sup>th</sup> November into the morning of Friday 7<sup>th</sup> November.
- c) Pillswood Battery: Donations - A communication was received from BizGive on behalf of Harmony Energy regarding the Pillswood Battery Energy Storage System near Cottingham. The correspondence outlined a community benefit fund being administered by BizGive, offering donations to local projects that provide community benefits. Members were invited to consider any suitable projects within the parishes of Kirk Ella and West Ella that could be supported.
- d) Kirk Ella & West Ella Identity & Context Document & Conservation Area Appraisal Consultation - The East Riding Planning Design Team is producing Identity and Context documents for each settlement to supplement the authority-wide Design Code adopted in April 2025. These documents, alongside updated Conservation Area Appraisals, will highlight key design characteristics, including building materials, architectural details, landscaping, and local history. A consultation on Kirk Ella and West Ella will run for six weeks from 22 September 2025, and residents are invited to provide feedback via a written survey and interactive map at [eryc.link/planning](http://eryc.link/planning). The Planning Team offered to meet with the Council, carry out site visits, or attend community events to gather input. After discussion, it was agreed that Cllr. G. McMaster would respond, confirming that the Parish Council is happy to support the consultation and will arrange for two or three members responsible for planning applications to participate. E.R.Y.C. Officer to liaise with the Clerk to co-ordinate arrangements.



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- e) 16 Days of Activism & White Ribbon Day Campaign East Riding 2025 - A communication was received inviting the Council to participate in the 16 Days of Activism to End Gender-Based Violence and White Ribbon Day 2025 in the East Riding of Yorkshire, taking place from 25<sup>th</sup> November to 10<sup>th</sup> December. Organisations are encouraged to host events, share messages, run workshops, or undertake other activities to raise awareness. Contributions can be shared with the campaign team for inclusion in a calendar of activities and publicity. Members were asked to note the initiative and consider any potential participation.

3418 Events

- a) Christmas Event 2025 - Cllr. S. Milner provided an update on arrangements for Christmas in Kirk Ella 2025. Cllr. Saribal enquired about the possibility of having a charity stall again this year and was advised that a £20 refundable deposit is required to secure a pitch.

*Cllr. Saribal left the meeting, 8.20pm.*

- b) Approve purchase of Christmas trees - A quotation was received for the supply and delivery of Christmas trees: 12ft tree – £160.00 plus VAT, 10ft tree – £135.00 plus VAT. Members approved the quotation.

3419 Planning

a) Planning Applications 13<sup>th</sup> October 2025

- 25/02124/PLF - Erection of two storey extension to front, installation of 2no. rooflights to front, and installation of ground and first floor windows to side following demolition of existing garage/store - Berriedale, Tranby Lane, Swanland - **No comment.**
- 25/02261/PLF - Erection of single storey extension to rear following demolition of existing detached garage, hip to gable roof extension, dormer window to rear, and rooflights to front and rear - 35 Elms Drive, Kirk Ella - **No comment.**
- 25/02262/PLF - Erection of two storey and single storey extensions to rear with single storey link extension to existing garage, partial conversion of garage to additional living accommodation and associated alterations following demolition of existing rear extension and canopy - 1 Laxton Garth, Kirk Ella - **No comment.**
- 25/02341/PLF - Erection of 1.8m high security gates and fence - West Ella Hall, 195 West Ella Road, West Ella - **No comment.**
- 25/02338/PLF - Erection of a machine shed following demolition of existing - West Ella Hall, 195 West Ella Road, West Ella - **No comment.**
- 25/02340/PLF - Erection of detached outbuilding to rear (retrospective) - 23 Four Acre Close, Kirk Ella - **No comment.**
- 25/02217/PLF - Erection of two storey extension to rear - 139 West Ella Road, Kirk Ella - **No comment.**
- 25/02415/VAR - Variation of Condition 3 (Approved plans) of planning permission 24/01609/PLF (Erection of single storey porch to front, two storey extension to side and single storey extension to rear following demolition of existing garage) (as amended by 24/40138/NONMAT) to alter the roof design - 12 St Andrews Mount, Kirk Ella - **No objections.**

b) Planning Decisions 5<sup>th</sup> September to 8<sup>th</sup> October 2025

- 25/02262/PLF - Erection of two storey and single storey extension to rear with single storey link extension to existing garage, partial conversion of garage to additional living accommodation and associated alterations following demolition of existing rear extension and canopy - 1 Laxton Garth, Kirk Ella - **GRANTED (PC response no comment).**



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- 25/02261/PLF - Erection of single storey extension to rear following demolition of existing detached garage, hip to gable roof extension, dormer window to rear, and rooflights to front and rear - 35 Elms Drive, Kirk Ella - **GRANTED** (PC response no comment).
- 25/01826/PLF - Construction of dormer window to front - 37 White Walk, Kirk Ella - **GRANTED** (PC response no comment).
- 25/01996/PLF - Erection of two storey extension to side and single storey extension to front and rear following demolition of existing extensions - 18 Westland Drive, Kirk Ella - **GRANTED** (PC response no comment).
- 25/01927/PLB - Listed Building Consent for works to first floor front bedroom including; the removal of damaged lath and plaster ceiling and damaged ceiling joists, replacement of joists and lath and lime plaster ceiling to match existing; installation of roof hatch to match original; removal of existing joinery, to be set aside, redecorated and reinstated following removal of gypsum plaster to walls and its reinstatement with non-hydraulic lime plaster throughout - 272 West Ella Road, West Ella - **GRANTED** (PC response we are happy for the experts at E.R.Y.C. to determine if the proposed changes are being made in line with the appropriate regulation).
- 25/02120/VAR - Variation of Condition 4 (approved plans) of planning permission 23/03857/PLF (Erection of 1.95m brick walls, 2.2m brick piers and 1.95m timber electric double gates following demolition of existing boundary treatment) to allow for minor amendments to previously approved boundary wall for ease of construction, to suit existing levels and pedestrian access - Holly Cottage Godmans Lane, Kirk Ella - **GRANTED** (PC response no objections).

3420 Highways

- a) Proposed Carriageway Patching Repairs – South Ella Way, Kirk Ella - The planned carriageway patching works on South Ella Way did not take place on Friday 10<sup>th</sup> October as scheduled. Cllr. C. Milner to monitor the situation.

3421 Environment/Streetscene - Cllr. Bailey expressed disappointment that the grass verges along Riplingham Road had been cut, resulting in the loss of wildflowers. It was agreed that a letter be sent to the person responsible, with Cllr. Bailey providing the Clerk with the proposed wording.

3422 Date, Time and Venue of Next Meeting - Monday 10<sup>th</sup> November 2025, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

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Chairman's Signature

Meeting closed at 8.30pm