

Kirk Ella and West Ella Parish Council

Minutes of the Parish Council Meeting held on Monday 11th May 2026 at 7.00pm

website: www.kirkella-westella-pc.gov.uk

Those Present:-

Councillors; J. Bailey, S. Horton (Vice Chairman), N. McMaster, C. Milner (Chairman), S. Milner,
S. Richardson, Z. Saribal and E. Skipsey
Mrs. A. Pickering – Clerk
Three members of public

- 3498 Election of Chairman and Acceptance of Office - Cllr. C. Milner proposed by Cllr. Z. Saribal, seconded by Cllr. N. McMaster, all members unanimously in favour. Cllr. C. Milner duly appointed as Chairman and Acceptance of Office form completed.
- 3499 Chairman's Opening Remarks - Cllr. C. Milner thanked members for their support in electing him as Chairman. He thanked Cllr. S. Horton, the previous Chairman, for his hard work and dedication during his term of office.
- 3500 Public Speaking - Val Richardson, a retired nurse, attended the meeting to brief members on her offer to provide free first aid and defibrillator awareness training for residents of Kirk Ella and West Ella. The sessions would be open to anyone aged 10 and above, with up to 12 participants per session. Training would last approximately 2–3 hours, and all necessary equipment would be provided. It was noted that both daytime and evening sessions could be arranged. The Clerk was asked to book a suitable venue, promotion on the Parish Council's Facebook page to gauge interest was suggested. Mrs. Richardson agreed to provide the Clerk with a selection of available dates.
- 3501 Apologies for Absence - Cllr. G. McMaster.
- 3502 Review of Members' Register of Interests - Members were given the opportunity to update their register of interests form.
- 3503 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of agenda items)
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| PECUNIARY - NONE |
| NON-PECUNIARY - NONE |
- 3504 Election of Officers
Vice Chairman – Cllr. S. Horton
Environmental Issues – Cllrs. J. Bailey and S. Richardson
Events Working Group – Cllrs. N. McMaster, S. Milner and E. Skipsey
Finance Working Group – Cllrs. S. Horton and S. Richardson
Planning Working Group – Cllrs. J. Bailey and S. Richardson
Publicity Officer – Cllrs. S. Horton and Z. Saribal
Social Media – Cllrs. C. Milner, S. Milner and Z. Saribal
- 3505 Law & Order - Cllr. Z. Saribal informed members of ongoing anti-social behaviour at King George V Playing Fields. It was reported that groups of youths and teenagers had been gathering at the site, consuming alcohol and riding e-scooters, causing a nuisance to local residents. Cllr. Saribal suggested that CCTV be installed at the location to help address the issue. The Chairman requested that she obtain indicative costs and bring them to the June meeting for consideration by the Council. The Clerk was asked to contact the local policing team for an update on the reported incidents and any action being taken. Members also discussed the possibility of obtaining funding for CCTV through the Police and Crime Commissioner. The Clerk was requested to invite Leo Hammond to a future meeting to discuss the matter further.

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Members were advised that some children had emptied the contents of the Little Free Library on Church Lane, with books subsequently being found scattered across the road. It was noted that this was the first occasion on which any problems had been experienced with the library, and members expressed their disappointment at the incident.

- 3506 Minutes of the Parish Council Meeting 13th April 2026 - The minutes of the Parish Council Meeting held on Monday 13th April 2026 were accepted as a true record of what took place and duly signed by the Chairman.
- 3507 Matters Arising from the Minutes
Minute 3489 (3477f) - Cllr. N. McMaster reported that a review of the dog fouling signage throughout the parish had been completed. The findings had been forwarded to the Dog Warden for appropriate action.
Minute 3490 - Cllr. Z. Saribal reported that the minutes from the most recent Biowise meeting had not yet been received. Cllr. Saribal agreed to follow this up and forward the minutes to the Clerk upon receipt. Members noted ongoing concerns regarding odour issues. Residents are encouraged to report any incidents directly to the Environment Agency.
Minute 3492 - Details for setting up councillors' .gov.uk email addresses had been circulated. Members were requested to activate and begin using their accounts for all Parish Council business going forward.
- 3508 Update from Ward Councillor - Cllr. Z. Saribal reported that efforts are ongoing to secure funding for local community projects, including potential improvements to King George V Playing Field and initiatives supporting the prevention of violence against women and girls. Cllr. Saribal confirmed that she will continue to attend Biowise meetings on behalf of local residents and provide updates to the Council as appropriate.
- 3509 Finance
a) Approval of Online Payments and Finance Report May 2026
- | | | |
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| 0429 | Internal Audit of Accounts | £300.00 |
| 0430 | Staff Costs | £1290.78 |
| 0431 | Internet/Fuel | £112.09 |
| 0432 | Stationery | £21.88 |
| 0433 | Npower (Energy Charges Festive Lighting) | £25.27 |
| 0434 | Npower (Energy Charges Festive Lighting) | £588.70 |
- (Npower Business Solutions – from 01/05/2026 the UMS tariff price is currently 50.188p/KWh 0.00775£/KWh for CCL – there is no standing charge with this tariff).*
- | | | |
|------|--------------------------|---------|
| 0435 | East Riding Pension Fund | £302.25 |
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- Received into the bank account £24075.00 first precept instalment.
- b) Annual Accounts for Year Ending 31st March 2026 - The annual accounts were presented to members for approval. Following discussion, they were duly signed by the Chairman and the Responsible Finance Officer.
- c) VAT Claim 1st April 2025 – 31st March 2026 - £2534.33 claimed.
- d) Internal Audit Report for Year Ending 31st March 2026 - Members received and considered the Internal Audit Report for the financial year. The report confirmed that the Council's financial records and internal controls were operating satisfactorily, with no areas of concern identified and no recommendations requiring action.
- e) Annual Governance Statement 2025/26 - Members were given time to read the Annual Governance Statement, which was explained by the Responsible Finance Officer. Following discussion, the statement was completed, approved and signed by the Chairman and the Clerk.

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- f) Accounting Statements 2025/26 - The Clerk advised that the Annual Audit Return Accounting Statements 2025/26 had been prepared for audit and signed by the Responsible Finance Officer on 8th May 2026. After discussion, the document was approved and signed by the Chairman of the meeting, Cllr. C. Milner. It was agreed that the Exercise of Public Rights would be set between Wednesday 3rd June and Tuesday 14th July 2026.

3510 Correspondence/Communication

- a) Funding request to help with refurbishment of Memorial Hall, Beverley Road, Kirk Ella - A request had been received regarding potential funding support for the refurbishment of the Memorial Hall. Members noted that the Parish Council does not currently have funding available to provide grants for this purpose. Cllr. Z. Saribal agreed to raise the matter with East Riding of Yorkshire Council to explore potential funding opportunities and will report back to the Council.
- b) Public Consultation – Revised Planning Enforcement Plan 2026 - Members noted the consultation on East Riding of Yorkshire Council's draft Planning Enforcement Plan 2026. The plan outlines the Council's approach to planning enforcement and reflects updated working practices and legislation. The consultation closes on 11th June 2026.

3511 Events/Community

- a) Christmas Event 2026 - Cllr. N. McMaster will liaise with St John Ambulance to confirm the date and time of attendance for the Christmas event. Members noted that Grahams will not be available to support this year's Christmas event. Alternative arrangements for the required road closure will therefore need to be explored. Members noted that the quotation for the electrical supply box at Haltemprice Roundabout remains outstanding. A further update is awaited from E.R.Y.C.
- b) Update on Little Free Library and Siting of Bench - East Riding of Yorkshire Council has approved the Parish Council's request for a concrete base to install a bench and larger Little Free Library on Church Lane. Members agreed that the bench plaque will read: *Take a Moment - Sit, Relax and Read – July 2026*. The Clerk reported receiving a request from a resident for a bench at this location and was able to confirm that the project has already been approved and is expected to be completed shortly. A request was received from a West Ella resident to relocate the smaller Little Free Library to West Ella. Cllr. J. Bailey to consider the suggested location at The Meadows corner, opposite the litter bin, and report back.

3512 Planning

- a) Planning Applications 11th May 2026
- 26/00613/PLF - Erection of two storey front and rear extensions following demolition of existing rear extensions - 76 South Ella Way, Kirk Ella - **Noted - no comment.** (*In the absence of Cllr. G. McMaster, the Clerk informed members that Cllr. McMaster had been contacted by a neighbouring resident expressing objection to the application*).
 - 26/00595/TPO - TPO – 1986 – MD 519 (REF 227) G4 – Remove 1 no. Cedar tree due to its size and safety concerns relating to previous adjacent works - Walney House 12 West Green, West Ella - **Recommend refusal.**
 - 26/00649/PLF - Erection of single storey extension to front and side following removal of existing porch - 37 Beverley Road, Kirk Ella - **Noted – no comment.**
 - 26/00686/PLF - Erection of single storey extension to rear following partial demolition of existing - 31 Valley Drive, Kirk Ella - **Noted – no comment.**
 - 26/00732/PLF - Erection of single storey extension to side with associated alterations - The Old Chapel, Chapel Lane, West Ella - **Noted – no objections.**
- b) Planning Decisions 10th April 2026 to 6th May 2026
- 26/00441/PLF - Erection of single storey extension to rear - 5 Fairfield Avenue, Kirk Ella - **Granted (PC response noted – no comment).**

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- 26/00379/PLF - Erection of 2m high gates to front following removal of existing - Hull Reform Synagogue, Great Gutter Lane West, Willerby - **Granted** (*PC response noted – no comment*).

3513 Highways - Cllr. Z. Saribal advised that the A164 Jock's Lodge Junction Improvement Scheme is expected to be completed by the end of July or the first week in August 2026.

3514 Environment/Streetscene - Nothing to report.

3515 Date and Time of Next Meeting - Monday 8th June 2026, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

Annual Parish Meeting - Wednesday 20th May 2026, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

Chairman's Signature

Meeting closed at 8.20pm