



**Minutes of the Parish Council Meeting held on
Monday 9th March 2026 at 7.00pm**

website: www.kirkella-westella-pc.gov.uk

Those Present:-

Councillors; J. Bailey, S. Horton (Chairman), G. McMaster, N. McMaster, C. Milner (Vice Chairman),
S. Milner, S. Richardson, E. Skipsey and Z. Saribal
Mrs. A. Pickering – Clerk
PC 2346 Towers and PCSO 7852 Danby (Humberside Police)
One member of public

3468 Public Speaking - None.

3469 Chairman's Opening Remarks - The Chairman thanked those councillors who had commented on the draft policy documents.

3470 Apologies for Absence - None.

3471 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of agenda items)

PECUNIARY - NONE
NON-PECUNIARY - NONE

3472 Law & Order - PC 2346 Dave Towers and PCSO 7852 Barbara Danby (Humberside Police) attended to discuss local crime. The Police were made aware of reports of damage to the bridle path in West Ella and agreed to visit the site, time permitting. It was noted that travellers had set up a camp in Willerby; East Riding Council is aware. Residents are encouraged to report all incidents of crime, as this assists in building intelligence, particularly in cases involving repeat offenders. It was also noted that incidents of driving offences can be reported via Operation Snap, a UK police initiative which enables members of the public to submit dashcam, mobile phone, or CCTV footage to support road safety enforcement.

3473 Minutes of the Parish Council Meeting 9th February 2026 - The minutes of the Parish Council Meeting held on Monday 9th February 2026 were accepted as a true record of what took place and duly signed by the Chairman. One typographical error was pointed out to the Clerk.

3474 Matters Arising from the Minutes

Minute 3459 (3451) - The Clerk reported that an Engineer's Request had been submitted for repairs to the concrete bays on West Ella Way, including joint repairs and an overlay to maintain the surface of the carriageway, along with resurfacing of footways and vehicle access areas. Due to the scope of the repairs required, significant capital investment is needed, which exceeds the available budget for reactive maintenance. Currently, West Ella Way is not scheduled for resurfacing in the Capital Programme for the next few years, though the Council is in the process of revising its work programmes for upcoming years. In the meantime, the Council will continue to ensure the road remains safe for users, with regular inspections. Residents are encouraged to report any potholes via the Council's website for timely resolution.

Minute 3462b - The 2026 Annual Report had been completed, printed and is now ready for distribution.

Minute 3462c - The Clerk reported that recent speed data for Redland Drive shows reassuring results, with average speeds around 16 mph and the majority of traffic travelling under 30 mph. Additionally, no collisions have been recorded on this stretch of road in the past five years, making it one of the safer residential areas in the East Riding from a road safety perspective. While there is no current need for engineering changes, residents still have options for promoting road safety. These include: Community Speed Watch: A police-supported initiative that encourages residents to work together to promote safe driving. Flashing Vehicle-Activated Signs (SIDs): The Parish can apply to the Council for these signs



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if they are deemed beneficial. For further comparison, the CrashMap website offers a visual overview of the road safety situation in the wider area.

Minute 3463a - A formal quote from E.R.Y.C. for the installation of the power supply on Haltemprice roundabout is awaited. E.R.Y.C. Highways Officer had confirmed he is satisfied with the proposed plans. Cllr. Saribal expressed hope that the new lights will be in place for use at Remembrance in November.

Minute 3465a - E.R.Y.C. confirmed the two sites for dropped crossings will be added to the list for consideration.

- 3475 Update from Ward Councillors - Cllr. G. McMaster had investigated the equestrian signage on the A164, which was found to be inadequate. Speeding within the parish remains a concern. Residents have expressed dissatisfaction with the service provided by the local bus company. These issues have been referred to the Mayoral office for further attention. East Riding of Yorkshire Council has announced that all council bin lorries will now be equipped with defibrillators.

3476 Finance

a) Approval of Online Payments and Finance Report March 2026

0414	Vision Print (Annual Report)	£405.00
0415	Internet/Fuel	£112.09
0416	Staff Costs	£1278.38
0417	St Andrews Church (Noticeboard Hire)	£60.00
0418	St Andrews Church (Room Hire)	£40.00
0419	East Riding Pension Fund	£369.26

Cllr. Skipsey handed £29 to the Clerk from the sales of Heritage Trail books.

- b) Payment received into Parish Council bank account in error - A payment of £600 was received in error into the Parish Council bank account from Megan Hornby. The full amount has since been refunded.
- c) Provision of I.T. equipment for Parish Council use - It was agreed to purchase a laptop for the Clerk to be used solely for Parish Council business. Cllr. C. Milner will oversee the arrangement and purchase.

3477 Correspondence/Communication

- a) Adoption of Parish Council Standing Orders - The Parish Council reviewed the proposed Standing Orders. It was resolved to adopt the Standing Orders as presented. Next review due May 2027, any changes recommended by NALC in the meantime with be considered as necessary.
- b) Adoption of Parish Council Financial Regulations - The Parish Council reviewed the proposed Financial Regulations. It was resolved to adopt the Financial Regulations as presented. Next review due May 2027, any changes recommended by NALC in the meantime with be considered as necessary.
- c) Adoption of Parish Council Information Technology Policy - The Parish Council reviewed the proposed Information Technology Policy. It was resolved to adopt the Policy as presented. Next review due May 2027, any changes recommended by NALC in the meantime with be considered as necessary.
- d) Adoption of Retention of Documents Policy - The Parish Council reviewed the proposed Retention of Documents Policy. It was resolved to adopt the Policy as presented. Next review due May 2027, any changes recommended by NALC in the meantime with be considered as necessary.
- e) Email regarding condition of Bridle Path West Ella - Covered minute 3472.
- f) Email regarding dog fouling on pavements in Kirk Ella - Concerns were raised about the amount of dog fouling on paths around Kirk Ella, particularly along Mill Lane, West Ella Road, Elveley Drive, Packman Lane, and Church Lane. The issue is especially concerning on routes used by children walking to St Andrews School.



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The Parish Council agreed to forward the concerns to the East Riding of Yorkshire Council Dog Warden to address the matter.

- g) Meet the Executive Director Sessions – Town & Parish Council Meet and Greet - The event will take place at South Holderness on Thursday 26th March 2026, 5.00pm – 6.45pm. Clerk to email to members for consideration.

3478 Events/Community

- a) Christmas Event Saturday 28th November 2026 - Nothing to discuss at present.
b) Little Free Library and Siting of Bench - Currently awaiting East Riding of Yorkshire Council approval for the proposed site and bench design. Suggestions for an alternative location for the existing smaller library are welcome.

Cllr. Horton reported seeing a noticeboard in Whitby with a library at the back. Images will be circulated to members for consideration as a possible future project.

3479 Planning

- a) Planning Applications 9th March 2026
- 26/00246/TPO - LAND TO N OF DAVIS'S CLOSE, KIRKELLA NO. 2 - 1984 (REF 216) G1 & KIRK ELLA NO. 23 - 2001 (REF 585) A1 - Fell 1 no. Maple tree (T7) due to major cavities, decay at base, and low vigour in crown; Crown reduce 1 no. Maple tree (T8) by reducing eastern crown by 2 metres due to branches overhanging dwelling; Fell 1 no. Maple tree (T13) due to deep cavity at base and decay; Crown reduce 2 no. Maple trees (T26 & T27) by reducing eastern and western crowns by 2 metres to reduce sail and lateral load forces; Fell 1 no. Lawson Cypress tree (T49) due to significant lean - 1 High Meadows, Kirk Ella - **Noted – no comment.**
- b) Planning Decisions 4th February 2026 to 4th March 2026
- 25/03599/TPO - TPO – SLIGHTS PLANTATION – 1986 – (REF 223) W1 - 1 no. Ash tree prune back selective branches from 3no. low hanging limbs to an appropriate pruning point by 2-3m, to reduce associated overhang, improve clearance from the ground level, and to reduce the obstruction of light - 1 The Paddocks, Kirk Ella - **Granted (PC response no objections).**
 - 25/03404/PLF - Erection of porch and bay window to front, single storey extension to rear and side with hipped roof over existing garage following removal of shed, alterations to existing windows and doors and widening of existing vehicular access (dropped kerb) - 7 Highdales, Kirk Ella - **Granted (PC response no objections).**

3480 Highways - Nothing to report.

3481 Environment/Streetscene - Cllr. Saribal updated members on her recent meeting at Biowise. The company is considering the installation of smaller vessels, which are expected to significantly reduce odours released into the atmosphere.

3482 Date, Time and Venue of Next Meeting - Monday 13th April 2026, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

Chairman's Signature

Meeting closed at 8.10pm