

Kirk Ella and West Ella Parish Council

Minutes of the Parish Council Meeting held on Monday 20th July 2026 at 7.00pm

website: www.kirkella-westella-pc.gov.uk

Those Present:-

Councillors; S. Horton (Vice Chairman), N. McMaster, C. Milner (Chairman),
S. Milner, S. Richardson and E. Skipsey
Mrs. A. Pickering – Clerk
One member of public

3531 Public Speaking - None.

3532 Chairman's Opening Remarks - Nothing to report.

3533 Apologies for Absence - Cllrs. J. Bailey, G. McMaster and Z. Saribal.

3534 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of agenda items)

PECUNIARY - NONE
NON-PECUNIARY - NONE

3535 Law & Order - Members were advised that a dispersal order had been put in place at King George V Playing Field due to concerns regarding anti-social behaviour associated with the end of the school term.

3536 Minutes of the Parish Council Meeting 8th June 2026 - The minutes of the Parish Council Meeting held on Monday 8th June 2026 were accepted as a true record of what took place and duly signed by the Chairman.

3537 Matters Arising from the Minutes

Minute 3522 (3515) - Members noted the response received from the Mayor to the Parish Council's letter. The Mayor welcomed the opportunity to engage with Parish Councils on matters affecting local communities, particularly local bus services, and suggested the possibility of a joint meeting with neighbouring Parish Councils. Following discussion, Members agreed that the Mayor would be invited to attend a Parish Council meeting directly, rather than arranging a wider forum at this stage.

Minute 3523 - There was nothing further to report at present regarding Biowise, in the absence of the Ward Councillors. Residents were reminded to report any issues relating to odour to East Riding of Yorkshire Council and the Environment Agency.

Minute 3524c - It had been agreed in principle to establish a grant fund. The Clerk will present a draft grants procedure and application form for consideration at the October Parish Council meeting.

3538 Update from Ward Councillor - Nothing to report.

3539 Finance

a) Approval of Online Payments & Finance Report July 2026

0443	Fuel/Internet/Telephone	£142.09
0444	HM Revenue & Customs	£849.78
0445	Glasdon UK Limited (Bench Church Lane, Kirk Ella)	£1581.38
0446	Sundries	£6.99
0447	Staff Costs	£1284.38
0448	Stationery	£1.99
0449	St. Andrew's Church (Meeting room hire)	£20.00
0450	East Riding Pension Fund	£302.25

b) Review of Parish Council Asset Register - The Asset Register was reviewed, discussed and approved as accurate. The Clerk will notify Members annually of any changes.

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3540 Correspondence/Communication

- a) Kirk Ella Relief in Need Charity - Cllr. S. Horton briefed Members on the Kirk Ella Relief in Need Charity and the location of the associated field, which is currently rented to a local farmer. Cllr. Horton will draft a letter for the Clerk to send to the Solicitor managing the land, requesting details of committee meetings, attendees etc. Former Councillor Ben Weeks had previously requested that the land be considered for conversion to a community woodland; however, this had not come to fruition.
- b) Review of Polling Districts, Polling Places and Polling Stations - Correspondence regarding the review was received and circulated to Members for information and comment.
- c) Email re. Provision of additional litter bins - A request was received from a resident for additional litter bins around Annandale Road, Redland Drive, Glenfield Drive and Fairfield Avenue. Cllr. N. McMaster confirmed there was a clear lack of bins in these areas. It was agreed to purchase two bins, subject to E.R.Y.C. approval. The Clerk will confirm the preferred locations with the resident.
- d) Section 116 Highways Act 1980 Stopping Up of part of Great Gutter Lane West, Kirk Ella - Members noted that E.R.Y.C. intends to apply to the Magistrates' Court to close part of Great Gutter Lane West. If approved, the section would no longer be available for public use.
- e) Dogger Bank D Offshore Wind Farm (EMO010144) Targeted Statutory Consultation - Received.
- f) Preparation begins on a new East Riding Local Plan - Correspondence regarding preparation of the new East Riding Local Plan had been received and circulated to Members. It is hoped that Ward Councillors will keep the Parish Council fully updated on progress.
- g) Resident-funded Village Clock Proposal - Members discussed the proposed location for the clock on Pine Meadows amenity land and expressed concern that the existing trees had grown significantly and were now large and overbearing, making the proposed site less suitable. An alternative location near the roundabout on West Ella Road/Beverley Road was discussed. Cllr. S. Horton will liaise with the resident who has offered to gift the clock to seek her views on the alternative location. Subject to her agreement, the Clerk will submit the proposed location to E.R.Y.C. for approval. The Clerk had also prepared a draft estimate of costs covering the required grounds works, supply and installation of the clock, and all associated works. The estimated costs will be passed to the resident for consideration.

3541 Events/Community

- a) Christmas Event 2026 - It was agreed that the Daisy Appeal (Castle Hill) would be the nominated charity for this year's Christmas event, with any donations received being passed to the charity. The work to install a feeder pillar for the new festive lighting at Haltemprice Roundabout had been delayed by E.R.Y.C. due to staff shortages. After discussion, it was agreed that Cllr. C. Milner will produce the Parish Council Christmas card in the same format as last year. Six uplighters have been ordered from The Festive Lighting Company Ltd at a cost of £3185.00 (excluding VAT), with the cost to be shared equally with Anlaby with Anlaby Common Parish Council. Members noted that sourcing suitable low-voltage net lights for the hedges around the centre of the roundabout is proving difficult.
- b) Update on Little Free Library and Siting of Bench - The Clerk updated Members on progress with the installation of a new Little Free Library and bench on Church Lane. The concrete base previously installed had cracked due to the heat and will need to be re-laid. A quotation had been requested from Dove Property Maintenance, who were recommended, for a bespoke, made-to-measure library. The Clerk and Cllr. S. Horton were given full approval to progress the project between meetings. It was also agreed that the existing Little Free Library would be relocated to the grassed area at The Meadows, West Ella. The Clerk will arrange the new base and any necessary associated works.

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- c) Defibrillator/First Aid Training Kirk Ella - St Andrew's Church Memorial Hall will be used for the defibrillator/first aid training on Tuesday 22nd September, 6.00–9.00pm, and Wednesday 30th September, 1.00–4.00pm. The Clerk will confirm the maximum number of attendees for each session with the training provider. Cllr. C. Milner to add a booking form to the Parish Council website.

3542 Planning

a) Planning Applications 20th July 2026

- 26/01456/PLF - Conversion of existing integral double garage to additional living accommodation with associated alterations - The Old Vicarage, 8 Church Lane, Kirk Ella - **No comment.**
- 26/01037/PLF - Erection of 2.0m high gates with 2.2m high piers to front - 246A West Ella Road, West Ella - **No comment.**
- 26/01280/PLF - Erection of a two storey extension to the rear following demolition of existing conservatories - 2 Alma Close, Kirk Ella - **Noted.**
- 26/01318/TPO - TPO – LONG DRIVE WOOD – 1980 – (REF 209) W1 – Crown reduce 1 no. Sweet Chestnut tree (T1) by 7 metres to establish a managed pollard framework - 67 Elveley Drive, West Ella - **Noted.**
- 26/01007/TPO - TPO - LAND R/O KIRKELLA MANSIONS, CHURCH LANE, KIRKELLA - 1994 (REF 241) A1 - KIRK ELLA CONSERVATION AREA - Fell 2no. Ash trees (T21 and T22) as they have Ash Dieback; they are very close together and their removal would allow healthy trees to prosper, and in recent months large branches have fallen from the trees - Land Rear Of 8 Church Lane, Kirk Ella - **Recommend approval.**

b) Planning Decisions 4th June to 15th July 2026

- 26/01007/TPO - TPO - LAND R/O KIRKELLA MANSIONS, CHURCH LANE, KIRKELLA - 1994 (REF 241) A1 - KIRK ELLA CONSERVATION AREA - Fell 2no. Ash trees (T21 and T22) as they have Ash Dieback; they are very close together and their removal would allow healthy trees to prosper, and in recent months large branches have fallen from the trees - Land Rear Of 8 Church Lane, Kirk Ella - **Granted (PC response recommend approval).**
- 26/01041/PLF - Erection of single storey extension to side following demolition of existing extension and garage, increase in roof height to create first floor accommodation, alterations to gable walls to front and rear elevations and installation of window openings, rooflights and solar panels, alterations to existing driveway and construction of raised patio at the rear - 63 Elveley Drive, West Ella - **Granted (PC response noted – no comment).**
- 26/00898/PLF - Erection of outbuilding for storage of gardening equipment and vehicles following demolition of existing outbuilding - West Ella Hall, 195 West Ella Road, West Ella - **Granted (PC response no comment).**
- 26/00899/PLF - Listed Building Consent for erection of outbuilding for storage of gardening equipment and vehicles following demolition of existing outbuilding - West Ella Hall, 195 West Ella Road, West Ella - **Granted (PC response no comment).**
- 26/01280/PLF - Erection of a two storey extension to the rear following demolition of existing conservatories - 2 Alma Close, Kirk Ella - **Granted (PC response noted).**
- 26/01318/TPO - TPO – LONG DRIVE WOOD – 1980 – (REF 209) W1 – Crown reduce 1 no. Sweet Chestnut tree (T1) by 7 metres to establish a managed pollard framework - 67 Elveley Drive, West Ella - **Granted (PC response noted).**

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3543 Highways

- a) Proposed Dropped Crossing Locations Confirmed Kirk Ella - Following site inspections, Members were advised that the proposed dropped crossings at White Walk and The Lunds had been approved for installation. The works are scheduled to be completed by 31st March 2027.

3544 Environment/Streetscene - Nothing to report.

3545 Date and Time of Next Meeting - Monday 14th September 2026, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

Chairman's Signature

Meeting closed at 8.20pm