



**Minutes of the Parish Council Meeting held on
Monday 10th February 2025 at 7.00pm**

website: www.kirkella-westella-pc.info

Those Present:-

Councillors; S. Horton (Chairman), G. McMaster, N. McMaster, C. Milner (Vice Chairman)
and S. Richardson
Mrs. A. Pickering – Clerk
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3302 Public Speaking - None.

3303 Chairman's Opening Remarks - The Chairman welcomed members to the meeting and gave thanks for their continued hard work.

3304 Apologies for Absence - Cllrs. J. Bailey and Z. Saribal.

3305 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of agenda items)

PECUNIARY - NONE
NON-PECUNIARY - NONE

3306 Law & Order - Nothing to report.

3307 Minutes of the Parish Council Meeting 13th January 2025 - The minutes of the Parish Council Meeting held on Monday 13th January 2025 were accepted as a true record of what took place and duly signed by the Chairman.

3308 Matters Arising from the Minutes

Minute 3295b - *Update* East Riding of Yorkshire Council had received a precept demand for 2025/26 of £47,000 for Kirk Ella & West Ella Parish Council. This precept will mean that the band D billing amount attributable to the parish council will be £16.20, which is an increase of £1.66 and 11.4% compared to 2024/25. The precept of £47,000 will be paid in two instalments of £23,500 on 30 April 2025 and £23,500 on 30 September 2025.

Minute 3296c - In response to the query in regards to enforcement of a PSPO, in a situation where a dog order has been breached then the Dog Warden Team would enforce a breach. In regards to a breach of either an Alcohol Prohibition order or a gating order then the police would notify the Anti-Social Behaviour Team and one of the officers of that team would enforce.

Minute 3297a - Agreed to commence discussions about Christmas 2025 at the March Parish Council meeting.

3309 Finance

a) Approval of Online Payments and Finance Report February 2025

22.01.25	HSBC Bank Charges	£8.00
0287	Staffing Costs	£1269.04
0288	St Andrew's Church (Room hire)	£20.00
0289	Lighting & Signs Ltd (Removal of festive lighting)	£322.80
0290	Internet	£12.09
0291	Website Maintenance Fee	£32.00
0292	East Riding Pension Fund	£357.86

Clerk advised that the West Hill noticeboard requires minor repairs, approval was granted to cover the minimal costs.

b) East Riding of Yorkshire Council VE and VJ Day 80th Anniversary Community Fund - East Riding of Yorkshire Council is creating a small grant fund to support community activities for the 80th Anniversary of VE Day (May 2025) and VJ Day (August 2025). The fund opens for online applications on 3rd March. Clerk to apply for the maximum £500 to purchase flags, bunting, and large poppies.



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3310 Correspondence/Communication

- a) Parish Council Vacancies and Election of Vice Chairman - E.R.Y.C. had confirmed that a request to fill the two vacancies by way of an election had not been received within the prescribed time period, therefore the Parish Council may now fill these vacancies by co-option. The Clerk informed members that two residents had registered their interest in joining the council. Clerk to invite them both to observe at the March Parish Council meeting. Cllr. Charles Milner volunteered to fill the vacant position of Vice Chairman. All members agreed to this appointment.
- b) Parish Council Website and Mailchimp Email Platform - It was agreed that the launch of the new website will coincide with the distribution of the annual report in April. Cllr. Milner to obtain the Mailchimp log-in details and provide an update to members on the current number of subscribers.
- c) Set date and time for Annual Parish Meeting - It was agreed potential dates for the meeting are 19th, 20th, or 21st May 2025. Clerk to reserve the room and provide confirmation at the next meeting.
- d) Annual Report 2025 - The Chairman and Clerk will collaborate to produce the report. Cllr. Milner to provide an article about the new website. Distribution is scheduled for April 2025.
- e) Letter re. NatWest Willerby & Kirk Ella Branch Closure - The Clerk read a letter from a resident regarding the closure of the NatWest Willerby & Kirk Ella branch at the end of April 2025. Cllr. G. McMaster had been in communication with senior management at NatWest concerning the closure. Unfortunately, nothing can be done to prevent it, as the closures are part of cost-saving measures. The possibility of establishing a banking hub had been raised with NatWest management. Cllr. G. McMaster will continue to work with them in the hopes of finding a viable solution.
- f) Town/Parish owned Bus Shelter Replacement Programme - A letter was received regarding available funding to support Town or Parish Councils in replacing existing bus shelters in poor condition or installing new shelters where they do not currently exist.

3311 Events

- a) Community Speed Watch Input Event – 17th February 2025 - It was agreed Cllr. Richardson will attend this event on behalf of the Parish Council.

3312 Planning (Cllr. G. McMaster did not take part in discussions relating to planning applications).

- a) Planning Applications 10th February 2025
 - 24/03720/TPO - TPO - SLIGHTS PLANTATION, VALLEY DRIVE, KIRKELLA - 1986 (REF 223) W1 & WEST ELLA ROAD, WEST ELLA - 1990 (REF 442) A1 - Remove 1 no. Ash tree due to ash dieback; Remove 1 no. Sycamore tree due to close proximity to the Ash tree and it will come out with the removal of the Ash tree (Resubmission of 24/03411/TPO) - 17 The Paddocks, Kirk Ella East Riding Of Yorkshire HU10 7PF - **Noted.**
 - 24/03776/TCA - KIRK ELLA CONSERVATION AREA - Crown reduce 1 no. Yew tree (T02) to 4.5 metres (in height) and 5 metres (in width) at the canopy base to ensure sufficient clearance from the property and to remove it from the crowns of adjacent ornamental trees; Fell 1 no. Holly tree (T04) due to low amenity value caused by canopy suppression from Ivy; Fell 1 no. Lawson Cypress tree (T05) as it has outgrown its location, being in close proximity to both north-facing extensions; and Fell 1 no. Cherry tree (T06) due to fungal decay at the base of the tree - Red Roofs Godmans Lane, Kirk Ella - **No objections.**
 - 25/00087/PLF - Erection of single storey extensions to side and rear and construction of pitched roof over existing garage to side - 125 West Ella Road, Kirk Ella - **No objections.**



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b) Planning Decisions 10th January to 5th February 2025

- 24/03571/PLF - Erection of two storey extension to side and front and single storey extension to rear of existing garage, with new balconies to front and side; following conversion of garage to create additional living accommodation and demolition of existing single storey element to front - 17 Cedar Close, Anlaby - **GRANTED** (*PC response noted*).
- 24/03458/TPO - TPO - LAND R/O KIRKELLA MANSIONS, CHURCH LANE, KIRKELLA - 1994 (REF 241) A1 - Fell 1 no. Sycamore tree (A) due to bad health of tree and signs of dying; Fell 1 no. Silver Birch tree (B) due to die back; Crown lift 1 no. Holly tree/bush (C) to 2 metres above ground level to provide clearance under the bush (as amended by email 15.12.2025) - 7 Highdales, Kirk Ella - **GRANTED** (*PC response it is difficult to comment on this application because the trees cannot be seen clearly from the roadside. The application should contain a formal report from a qualified Tree Surgeon*).
- 24/03776/TCA - KIRK ELLA CONSERVATION AREA - Crown reduce 1 no. Yew tree (T02) to 4.5 metres (in height) and 5 metres (in width) at the canopy base to ensure sufficient clearance from the property and to remove it from the crowns of adjacent ornamental trees; Fell 1 no. Holly tree (T04) due to low amenity value caused by canopy suppression from Ivy; Fell 1 no. Lawson Cypress tree (T05) as it has outgrown its location, being in close proximity to both north-facing extensions; and Fell 1 no. Cherry tree (T06) due to fungal decay at the base of the tree - Red Roofs Godmans Lane, Kirk Ella - **GRANTED** (*PC response no objections*).
- 24/02350/REG3 - Construction of a 3G Artificial Turf Pitch (3G ATP) with associated works including; pedestrian hard-standing areas for access, circulation and open-air storage for portable football goals; vehicular hard-standing areas for extended parking, maintenance and emergency access; 6 14m high sports area lighting masts with 12 LED luminaires; 1 4m high lamp post with LED amenity light; 4.5m high ball stop fencing with access gates forming an enclosure; 1.2m high pitch barriers with access gates internally; 1.2m high pedestrian barriers bounding the access; 3m high acoustic barrier fence surrounding part of the facility and siting of maintenance equipment storage container - Playing Field East Riding Leisure Haltemprice 120 Springfield Way, Anlaby - **GRANTED** (*PC response noted*).

3313 Highways

- a) Great Gutter Lane East, Willerby – Footway Widening Works - The scheme involves widening the footway on Great Gutter Lane East (in front of the car dealership) to connect with the widened footway on the northern side of Beverley Road, creating a shared footway/cycleway. Works will include excavation of unsuitable material to 170mm, placing concrete edgings, adjusting service covers, and footway tarmac construction. Construction will take place from 10th to 14th February 2025.
- b) Parking Issues South Ella Way - It was reported that taxi drivers are frequently stopping on double yellow lines along South Ella Way, outside the row of shops. The Clerk will request a visit from the E.R.Y.C. Parking Enforcement Team to address the issue.

3314 Environment/Streetscene - Nothing to report.

3315 Date, Time and Venue of Next Meeting - Monday 10th March 2025, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

Chairman's Signature

Meeting closed at 8.15pm