



**Minutes of the Parish Council Meeting held on  
Monday 12<sup>th</sup> December 2022 at 7.00pm**

website: [www.kirkella-westella-pc.info](http://www.kirkella-westella-pc.info)

Those Present:-

Councillors; S. Horton (Chairman), G. McMaster, C. Oxley, E. Robinson  
and B. Weeks (Vice Chairman)  
Mrs. A. Pickering – Clerk  
--oOo--  
Mr. John Evison, PC Ollie Turner  
Mr. Tom Fry (Kirk Ella Grapevine)  
--oOo--

2971 Public Speaking - Mr. John Evison (Humberside Police and Crime Commissioner) and PC Ollie Turner (Haltemprice Neighbourhood Team) kindly attended the meeting to discuss policing in the area and the police force in general. Residents are urged to report all crime to the Police on 999 or non-emergency on 101, crime cannot be dealt with if it isn't reported. The local Police team are currently working closely with Wolfreton School to tackle anti-social behaviour in Willerby Square. Burglary crime in the Humber Region is down by 33% compared to 2019, residents are reminded to lock doors when in the house, keep sheds and garages locked and remove all items from display in vehicles and where possible install security lighting, CCTV, and fit multiple locks on doors and windows. Reporting speeding vehicles to the local authority E.R.Y.C. is the most effective way of dealing with the problem. Police will be attending local events; residents are urged to pop along for crime prevention information.

*Mr. Evison and PC Turner left the meeting.*

2972 Apologies for Absence - Cllrs. J. Bailey, D. Kaye and D. Robinson. Mrs. J. Harne and Mr. P. Williamson (West Ella Grapevine).

2973 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of items below)

PECUNIARY - NONE			
NON-PECUNIARY			
CLLR.	AGENDA ITEM	DETAILS	REASON
Oxley	10a	Planning Application 4 Church Lane, Kirk Ella	Applicant

2974 Chairman's Opening Remarks - Councillors were thanked for their continued hard work during 2022 and for attending the Christmas lights switch on event on 26<sup>th</sup> November.

2975 Law & Order - Nothing else to report.

2976 Minutes of the Parish Council Meeting 14<sup>th</sup> November 2022 - The minutes of the Parish Council Meeting held on Monday 14<sup>th</sup> November 2022 were accepted as a true record of what took place and duly signed by the Chairman.

2977 Matters Arising from the Minutes

Minute 2957 - The Chairman of the Haltemprice Skate Park Committee had sent a heartfelt thank you for the kind donation of £500 towards the skate park running costs and expenses. Copy of skate park audited accounts to be sent to all Councillors for perusal. Clerk to organise a meeting with Anlaby/Anlaby Common Parish Council and Willerby Parish Council to discuss future three-way funding for the skate park.



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Minute 2963 - Cllr. Weeks had organised a meeting with the resident to discuss the 'little free library', update to be given at next meeting.

Minute 2963 (2951e) - Cllr. Horton to revisit the route between Allanhall Way and Pine Meadows and report his findings to E.R.Y.C.

Minute 2965h - Cllr. Kaye had spoken to Reverend Ash Carter who welcomed the idea of a memorial in the Churchyard, for the late Queen, and will discuss the possibility further with the Parochial Church Council.

2978 Finance

a) Approval of Online Payments November/December 2022

22.11.22	HSBC Bank Charges	£8.00
0057	Haltemprice Skate Park Association	£500.00
0058	Staff Wages	£773.96
0059	Internet	£12.09
0060	Lodge Landscapes (2 x Christmas Trees)	£240.00
0061	Maintenance Work in Parish	£37.50
0062	Lighting & Signs Ltd (Festive Lighting)	£945.00
0063	Stationery	£52.00
0064	Street Lighting Service Level Agreement	£10968.17
0065	Christmas Event	£62.99
0066	Zurich Municipal (Parish Council Insurance Renewal)	£734.70
0067	Pension Contribution – East Riding Pension Fund	£203.11
<u>Receipts</u>		
30.11.22	Bank Interest	£4.56

b) Finance Report - Members received and approved the latest finance report to 12<sup>th</sup> December 2022.

c) Set date and time for Budget Meeting - Cllr. Weeks to arrange a date/time to meet prior to the January Parish Council Meeting.

d) Parish and Town Council Precepts and the 2023/24 Tax Base - The process leading up to the setting of council tax for 2023/24 is now underway and arrangements must be made to take account of the precept requirements of town and parish councils. The provisional 2023/24 tax base for Kirk Ella and West Ella Parish Council is 2740.2 Band D equivalent properties. As usual, the precept divided by the tax base determines the amount of council tax attributable to the town/parish council on a Band D bill.

e) Parish Council Insurance Renewal Zurich Municipal - The current insurance schedule meets the demands and needs of the Parish Council.

f) Notification of external auditor appointment for the 2022-23 financial year for the 5 year period until 2027 - Smaller Authorities Audit Appointments (SAAA) is the independent, sector led organisation responsible for the appointment and contract management of external auditors to smaller authorities since the Local Audit and Accountability Act 2014 established new arrangements for the accountability and audit of local public bodies in England. Smaller authorities are those whose gross annual income or expenditure is less than £6.5 million. Under the Local Audit (Smaller Authorities) Regulations 2015, SAAA is responsible for appointing external auditors to all opted-in smaller authorities, for setting the terms of appointment for limited assurance reviews and for managing the contracts with the appointed audit firms. SAAA announced the conclusion of its procurement process and the award of limited assurance review contracts for five years to the successful external audit firms on 30 November 2021. Responsibilities under the new contracts will relate to accounts for the financial year beginning on 1 April 2022. Our appointed auditor will be PKF Littlejohn LLP, for 2023 to 2026-2027. Fee for 2023-24 will be £210.



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2979 Correspondence

- a) Parish Council Vacancy - A resignation had been received from Cllr. Margaret Raymond on 16<sup>th</sup> November 2022. The vacancy notice had been advertised and permission to co-opt had been received from E.R.Y.C.
- b) Put forward a Topic for Scrutiny - Clerk to submit 'Survey of parking contraventions around the East Riding – particularly double-yellow line contraventions'.
- c) Parish Council support for Scout and Guide Hut - The Clerk circulated a list of repair work required to the scout and guide hut, totalling £97,000. Clerk to invite a representative to the January meeting to discuss the works and funding.
- d) Letter from Resident re. Traffic on Packman Lane, Kirk Ella - After initial discussion at the November meeting and further consideration, the Clerk was asked to contact E.R.Y.C. and request a speed check be carried out on Packman Lane, Kirk Ella.
- e) The Queen's Memorial - Cllr. Horton to speak to Lovell's about the possibility of salvaging some wood from the felled Oak tree. Cllr. Oxley would still like to know why the tree was felled against everyone's wishes.
- f) Review Parish Council Quorum - It was agreed to remain at three. Clerk to check the current policy on holding meetings via Zoom.

2980 Planning

- a) Planning Applications 9<sup>th</sup> November to 6<sup>th</sup> December 2022
  - Erection of two storey extension to side/rear, single storey extension to rear and porch to front – 19 Packman Lane, Kirk Ella – **Noted.**
  - Erection of single storey extension to side and rear – Charlesworth 161 West Ella Road, Kirk Ella – **Recommend approval.**
  - Erection of detached garage to front – 51 West Ella Way, Kirk Ella – **Recommend refusal and request the application is sent to the Western Area Planning Committee. \*\* WITHDRAWN \*\***
  - Construction of dormer window to front to replace existing dormer window and installation of rooflight to rear – 4 Easenby Avenue, Kirk Ella – **Noted.**
  - TPO - BEVERLEY ROAD KIRK ELLA NO 4 1984 (REF 215) - Reduction of the height of a group of Cypress trees running along the rear garden boundary by 3 metres - 6 Bladons Walk, Kirk Ella – **Recommend approval.**
  - TPO - Beverley Road 1984 (Ref: 215) G4 - Crown reduction and crown lift group of Cypress Trees, Crown reduction of 5m and crown lift to approximately 3m to leave lower canopy in line with the adjoining fence retaining the screen, selectively and lightly trim back side growth by between 0.5-1m to 2.5m but retaining the green foliage, in order to stop the trees spreading into the garden and to allow some light to the plants beneath the trees - Fell 1 no. Cypress tree, tree to be removed as it has blown over and is currently leaning against the fence – 7 Bladons Walk, Kirk Ella – **Recommend approval – subject to replanting of semi-mature tree of similar species.**
  - Erection of single storey extension to rear following demolition of existing conservatory and installation of 9 roof lights (revised scheme of 21/00245/PLB) – 4 Church Lane, Kirk Ella – **Unable to comment as applicant is a Parish Councillor.**
- b) Planning Decisions 9<sup>th</sup> November to 6<sup>th</sup> December 2022
  - TPO - 31 CHURCH LANE 1985 (Ref: 221) - Crown reduction 1 No. Beech tree, Crown reduction by 30% as the tree has not benefited from any arboricultural work since 2014 it now overhangs the property and neighbours property along with both drives, Large branches often fall into the residential properties as well as onto vehicles in the drive onto the public footpath and road, the crown is to be reduced as the nuisance and potential for injury and damage has increased with the considerable growth of the tree - 31 Church Lane, Kirk Ella - **GRANTED.**



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- Erection of single storey extension to rear - Red Stacks 108 Beverley Road, Kirk Ella - **GRANTED.**
- Erection of single storey extension to rear following demolition of existing extension - 50 Riplingham Road, Kirk Ella - **GRANTED.**
- Construction of hip-to-gable roof extension, erection of dormer windows to front and rear, erection of porch to front, installation of replacement bay windows to front and alterations to windows and doors - 105 South Ella Way, Kirk Ella - **GRANTED.**
- Erection of single storey extension to rear, glazed car port to side and detached garage to rear and construction of flat roof dormer to rear with balcony following removal of existing garage – 82 West Ella Road, Kirk Ella – **GRANTED**
- Erection of single storey extension to front – 25 Elveley Drive, West Ella – **GRANTED.**

2981 Highways - Nothing to report.

2982 Events - Cllr. Weeks reported on the fantastic display of Christmas lights and the high number of people in attendance at the switch on event. Talking to residents at the event and afterwards there is clearly a willingness from local residents for the Parish Council to arrange an event each year perhaps on a larger scale to present.

2983 Environment - Nothing to report.

2984 Date, Time and Venue of Next Meeting - Monday 9<sup>th</sup> January 2023, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

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Chairman's Signature

Meeting closed at 8.50pm.