

**Kirk Ella and West Ella Parish Council**

**Minutes of the Parish Council Meeting held on  
Monday 13<sup>th</sup> April 2026 at 7.00pm**

website: [www.kirkella-westella-pc.gov.uk](http://www.kirkella-westella-pc.gov.uk)

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Those Present:-

Councillors; J. Bailey, S. Horton (Chairman), G. McMaster, C. Milner (Vice Chairman), S. Milner,  
S. Richardson and Z. Saribal  
Mrs. A. Pickering – Clerk

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3483 Public Speaking - None.

3484 Chairman's Opening Remarks - The Chairman thanked members for their attendance.

3485 Apologies for Absence - Cllrs. N. McMaster and E. Skipsey.

3486 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of agenda items)

PECUNIARY - NONE
NON-PECUNIARY - NONE

3487 Law & Order - Nothing to report.

3488 Minutes of the Parish Council Meeting 9<sup>th</sup> March 2026 - The minutes of the Parish Council Meeting held on Monday 9<sup>th</sup> March 2026 were accepted as a true record of what took place and duly signed by the Chairman.

3489 Matters Arising from the Minutes

Minute 3477f - E.R.Y.C. confirmed that Dog Wardens are able to update signage in affected areas to help prevent further incidents of dog fouling. The Clerk will forward details to Cllr. N. McMaster, requesting that she review which streets currently have signage and identify any areas where additional signage is required. The Clerk will provide Cllr. C. Milner with details on how to report dog fouling for publication on the Parish Council website.

3490 Update from Ward Councillors - Cllr. Saribal will provide the Clerk with information and photographs of the proposed works at Biowise for circulation. Cllr. G. McMaster reported being approached regarding the possible installation of speed bumps outside Kirk Ella School; however, this is not feasible as the road is a designated bus route.

3491 Finance

a) Approval of Online Payments and Finance Report April 2026

0420	Stationery	£58.81
0421	Office Equipment	£594.15
0422	Staff Costs	£1278.38
0423	Internet/Telephone	£42.09
0424	ERNLLCA Annual Subscription	£1328.72
0425	Stationery	£26.11
0426	Website Costs	£47.51
0427	HM Revenue & Customs	£849.02
0428	East Riding Pension Fund	£302.25

b) East Riding Pension Fund Employer Contribution Rates 2026-29 - Employer contribution rate fixed at 14.8% for the period 2026-29.

c) PKF Littlejohn LLP Notification of Annual Governance and Accountability Return 2025/26 - The Clerk informed members that the Annual Governance and Accountability Return (AGAR) documents and completion instructions had been received from PKF Littlejohn LLP. The submission deadline is 1<sup>st</sup> July 2026.

d) Notification of Internal Audit 2025/26 - Internal audit instructions received. It was agreed to continue to use the services of Mr. G. Lawson.

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#### 3492 Correspondence/Communication

- a) Review of Parish Council Model Publication Scheme - The Parish Council reviewed the Model Publication Scheme as presented. Next review due May 2027.
- b) Email from Resident participating in Duke of Edinburgh Award - An email was received from a young resident participating in the Duke of Edinburgh Award seeking volunteering opportunities. The Parish Council currently has no ongoing projects; however, it was suggested that the resident contact the Church, local school, and East Riding Leisure for potential opportunities.
- c) Parish Councillor Email Addresses - It was noted that it is now best practice for Councillors to use .gov.uk email addresses. Cllr. C. Milner will circulate details to members on how to set up their accounts.
- d) Defibrillator Training - The Clerk reported being contacted by a resident, a registered nurse and first aid trainer, who has offered to provide free resuscitation training, including the use of a defibrillator, for residents of all ages. The Parish Council would be required to arrange a suitable venue. Members expressed their gratitude for the offer and agreed to invite the resident to speak at the May Parish Council meeting.

#### 3493 Events/Community

- a) Christmas Event (agree timings) - Following discussion, it was agreed that the start time for 2026 will be 3.30pm.
- b) Update on Little Free Library and Siting of Bench - E.R.Y.C. has approved the site on Church Lane for the installation of a bench and an enlarged Little Free Library; however, a paved area will not be permitted, and only a concrete base is allowed.

#### 3494 Planning

- a) Planning Applications 13<sup>th</sup> April 2026
  - 25/03484/REG3 - Erection of modular changing pavilion, construction of an attenuation pond, installation of new paved area, erection of 1.8m high timber fence with gates and bin stores and associated works - East Riding Leisure Haltemprice, 120 Springfield Way, Anlaby - **No comment.**
  - 26/00441/PLF - Erection of single storey extension to rear - 5 Fairfield Avenue, Kirk Ella - **Noted - no comment.**
  - 26/00382/TCA - WEST ELLA CONSERVATION AREA – Fell 1no. Ash tree as it has a crack, has recently lost a large branch which was resting on an outbuilding, and has branches overhanging the neighbours garden - 270 West Ella Road, West Ella - **Recommend refusal.**
  - 26/00564/PLF - Erection of single storey extensions, balcony and external staircase to rear - 1 West Ella Road, Kirk Ella - **Noted – no comment.**
  - 26/00615/PLF - Erection of single storey extension and construction of steps and raised area to rear following removal of existing conservatory - 6 White Walk, Kirk Ella - **Noted – no comment.**
  - 26/00346/PLF - Erection of single and two storey extension to side and single storey extension to rear following demolition of existing garage and conservatory, alterations to existing windows to front and side and erection of 2m high brick piers and boundary wall with railings and gates to front - 66 Elveley Drive, West Ella - **No comment.**
  - 26/00303/PLF - Erection of single storey extension to rear - 12 Valley Drive, Kirk Ella - **No objections.**
  - 26/00379/PLF - Erection of 2m high gates to front following removal of existing - Hull Reform Synagogue, Great Gutter Lane West, Willerby - **Noted – no comment.**
- b) Planning Decisions 5<sup>th</sup> March 2026 to 9<sup>th</sup> April 2026
  - 26/00303/PLF - Erection of single storey extension to rear - 12 Valley Drive, Kirk Ella - **Granted (PC response no objections).**

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- 26/00246/TPO - LAND TO N OF DAVIS'S CLOSE, KIRKELLA NO. 2 - 1984 (REF 216) G1 & KIRK ELLA NO. 23 - 2001 (REF 585) A1 - Fell 1 no. Maple tree (T7) due to major cavities, decay at base, and low vigour in crown; Crown reduce 1 no. Maple tree (T8) by reducing eastern crown by 2 metres due to branches overhanging dwelling; Fell 1 no. Maple tree (T13) due to deep cavity at base and decay; Crown reduce 2 no. Maple trees (T26 & T27) by reducing eastern and western crowns by 2 metres to reduce sail and lateral load forces; Fell 1 no. Lawson Cypress tree (T49) due to significant lean - 1 High Meadows, Kirk Ella - **Granted** (*PC response noted – no comment*).
- 25/03563/PLF - Erection of single storey extension to rear with new pitched roof over providing accommodation at first floor, construction of pitched roof over existing single storey extension to rear and porch canopy to front; formation of vehicular access with gates following removal of existing access - Willowgate Godmans Lane, Kirk Ella - **Granted** (*PC response noted – no comment*).

3495 Highways

- a) TTRO – Various Streets – 2026 Surface Dressing – East Riding of Yorkshire - Notice was received that East Riding of Yorkshire Council intends to implement temporary traffic measures, including road closures, suspension of parking bays, and the introduction of a 20 mph speed restriction with buffer zones on various roads across the East Riding. The works are scheduled to commence on 21<sup>st</sup> April 2026 to facilitate carriageway maintenance and surface dressing on South Ella Way, Elms Drive and Redland Drive. The Order is valid for up to 18 months, with completion anticipated by 31<sup>st</sup> August 2026, weather permitting. Diversion routes will be signed, and while roads will be closed to through traffic, access will be maintained for residents, emergency services, and pedestrians.
- b) Notification of temporary up-coming planned closure for Willerby Square Roundabout (part) - Notice was received that East Riding of Yorkshire Council intends to make an Order prohibiting vehicles from proceeding along Willerby Square Roundabout, Willerby (inside lane and full closure from the central reservation on Kingston Road to the roundabout). The closure will be in place on Monday 18<sup>th</sup> May 2026, between 08:00 and 17:00, to allow high profile gas main reinforcement works. The Order is valid for 18 months, with completion anticipated by 15<sup>th</sup> June 2026. A diversion route will be in place via Kingston Road, Willerby Square Roundabout, and Gorton Road Roundabout, Willerby. Access will be maintained for residents, pedestrians, and emergency services only.

3496 Environment/Streetscene - Nothing to report.

3497 Date and Time of Next Meeting - Monday 11<sup>th</sup> May 2026, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella (to include the Annual Council Meeting).

Annual Parish Meeting - Wednesday 20<sup>th</sup> May 2026, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

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Chairman's Signature

Meeting closed at 8.25pm