



**Minutes of the Parish Council Meeting held on
Monday 14th April 2025 at 7.00pm**

website: www.kirkella-westella-pc.gov.uk

Those Present:-

Councillors; S. Horton (Chairman), G. McMaster, C. Milner (Vice Chairman), S. Richardson
and Z. Saribal
Mrs. A. Pickering – Clerk
Emma Hardy MP and Oscar Seal (The Octagon)
One member of public
--oOo--

3330 Public Speaking - Emma Hardy MP was thanked for attending the meeting and for providing members with a briefing on her background and current areas of work. (Emma and Oscar left the meeting, 7.35pm).

3331 Chairman's Opening Remarks - Cllr. Horton welcomed everyone to the meeting and thanked them for attending, noting it was good to see everyone.

3332 Apologies for Absence - Cllrs. J. Bailey and N. McMaster.

3333 Parish Council Vacancies/Co-option - Members had received the relevant paperwork relating to Sharon Milner and Elizabeth Skipsey ahead of the meeting. Following discussion, it was unanimously resolved to formally co-opt both applicants onto the Council. Cllr. S. Milner was subsequently invited to join the meeting.

3334 Declaration of Pecuniary and Non-Pecuniary Interests (in respect of agenda items)

PECUNIARY - NONE
NON-PECUNIARY - NONE

3335 Law & Order - Members were informed that this year's East Riding 'Better Together' event is scheduled for Thursday, 29th May at 9:30am. Those wishing to attend were asked to notify the Clerk.

3336 Minutes of the Parish Council Meeting 10th March 2025 - The minutes of the Parish Council Meeting held on Monday 10th March 2025 were accepted as a true record of what took place and duly signed by the Chairman.

3337 Matters Arising from the Minutes

Minute 3316 – The Clerk had asked Leo Hammond to clarify exactly what can be reported via Operation Snap, as the website advises not to send photographic evidence of single and double yellow line parking.

Minute 3317 - Cllr. S. Richardson briefed members on his attendance at the Speedwatch event in February.

Minute 3322 (3313b) - It was agreed to continue monitoring double yellow line violations on South Ella Way.

Minute 3323b - The Clerk was asked to contact the school regarding the display of VE and VJ Day 80th Anniversary bunting on the perimeter railings. It was also agreed that flags would be displayed in selected parish noticeboards.

Minute 3328 - Refurbishment of parish noticeboards ongoing.

3338 Finance

a) Approval of Online Payments and Finance Report April 2025

0306	Donna O'Neill (Distribution of Annual Report) [14.03.25]	£210.00
22.03.25	HSBC Bank Charges	£8.00
0307	Staffing Costs	£1268.24
0308	Website Maintenance Fee	£32.00
0309	ERNLLCA Annual Subscription	£1288.00



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0310	Internet/Telephone	£42.09
0311	Remembrance D-Day (Flags/Bunting)	£87.45
0312	HM Revenue & Customs	£554.70
0313	St Andrew's Church (Room Hire)	£20.00
0314	St Andrew's Church (Noticeboard Hire)	£60.00
0315	Remembrance D-Day (Poppies)	£410.00
0316	East Riding Pension Fund	£357.86

- b) Notification of Internal Audit 2024/25 - Internal audit instructions received. It was agreed to continue to use the services of Mr. G. Lawson.
- c) PKF Littlejohn LLP Notification of Annual Governance and Accountability Return 2024/25 - The Clerk informed members that the Annual Governance and Accountability Return (AGAR) documents and completion instructions had been received from PKF Littlejohn LLP. The submission deadline is 1st July 2025.
- d) Npower Invoices and Credit Notes - The Clerk informed members that a large number of invoices and credit notes from Npower Business Solutions, dating back to 2021, had been received.

3339 Correspondence/Communication

- a) Update on Launch of new Website - Cllr. Milner provided an update on the launch of the new website and distributed generic email addresses to all members, along with setup instructions.
- b) Adoption of the East Riding Local Plan Update 2020-2039 and East Riding Design Code SPD - Received.
- c) Email from Resident re. Request for Memorial Bench - A request was received from a resident seeking permission to install a memorial bench in memory of a family member on St George V Playing Field, Beverley Road, Kirk Ella, ideally adjacent to the existing bench dedicated to 'Grace'. The family has offered to cover all associated costs, including installation and maintenance. The Council agreed to support the request and Cllr. G. McMaster will liaise with East Riding of Yorkshire Council regarding permission from Grounds Maintenance.
- d) Possible donation of funds for the Purchase of a Village Clock - The Chairman reported that a resident had offered to fund the installation of a village clock on the grassed area at Pine Meadows, near the mini roundabout. It was noted that careful consideration is required due to initial installation costs, as well as ongoing servicing and maintenance. The Clerk was asked to contact Smith of Derby to request a brochure and detailed costings, including ongoing expenses.
- e) Contact via Website re. West Ella Road - A concern was raised regarding excessive vehicle speeds on West Ella Road, despite the presence of a speed warning sign. It was also noted that the pavement alongside the golf course is overgrown, forcing pedestrians to step into the road. The Clerk was asked to contact the local Police Team to request speed checks on West Ella Road, and to liaise with Community Payback regarding clearing the vegetation from the pavement alongside the golf course.

3340 Events

- a) Christmas Event 2025 - It was agreed that a separate meeting to discuss Christmas arrangements would be held on Wednesday, 30th April at 5:30pm.

3341 Planning (Cllr. G. McMaster did not participate in discussions relating to planning applications, other than to inform the meeting that the occupiers of 23 West Ella Road, Kirk Ella had contacted him for assistance with their planning application).



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Cllr. John Bailey had raised a concern regarding a recent planning decision for a bungalow on North Field and Dale Road, Swanland, which had been granted a change of use to a dentist's surgery, despite objections from the Swanland Parish Council and local residents. It was noted that this decision raises concerns about similar developments occurring in the future within this parish.

a) Planning Applications 14th April 2025

- 25/00482/PLF - Erection of single storey and two storey extensions to side and rear - 139 West Ella Road, Kirk Ella - **No comment.**
- 25/00400/PLF - Erection of two storey extension and single storey extension to rear - 244 West Ella Road, West Ella - **No comment.**
- 25/00588/TPO - TPO – SLIGHTS PLANTATION, VALLEY DRIVE – 1986 – (REF 223) W1 – Remove 1 no. Portuguese Laurel tree (T1) due to deteriorating health and to prevent structural damage to both the house and sewage system; and Crown lift 1 no. Portuguese Laurel tree (T2) to 3.5 metres from the ground to provide additional light into the garden borders surrounding the tree and to alleviate drainage related issues - 21 The Paddocks, Kirk Ella - **If these trees/large shrubs are impacting the drains, we can support this application.**
- 25/00525/PLF - Erection of a self-build dwelling following demolition of existing dwelling, landscaping alterations to create patio area and associated surface water drainage works - Squirrel Cottage 163 West Ella Road, West Ella - **We have no comment to make on the application other than we would expect the current hedge and gates along West Ella Road to remain.**
- 25/00696/TPO - TPO – SLIGHTS PLANTATION, VALLEY DRIVE, KIRKELLA – 1986 (REF 223) W1 – Fell 1 no. Silver Birch tree (T1) as it is leaning towards the house; Fell 1 no. Ash tree (T2) as it is diseased - 19 The Paddocks, Kirk Ella - **The Silver Birch looks like a healthy tree and unless the roots are impinging on the house foundations, it should remain. The Ash does look in poor condition but it is difficult to say if that is caused by disease. We recommend a Tree Officer/Expert inspects both trees, we would then be happy to support that outcome.**

b) Planning Decisions 6th March to 9th April 2025

- 25/00087/PLF - Erection of single storey extensions to side and rear and construction of pitched roof over existing garage to side - 125 West Ella Road, Kirk Ella - **GRANTED** (*PC response no objections*).
- 24/00811/PLF - Erection of detached outbuilding (retrospective) - 128 South Ella Way, Kirk Ella - **GRANTED** (*PC response no objections*).
- 25/00060/TPO - TPO – KIRK ELLA NO. 37 – 2007 (REF 1124) T1 – Fell 1 no. Lime tree as the size of the crown is causing the tree to become a wind sail and it appears to be insecurely rooted in the ground, which could lead to failure during a storm - 20 Wolfreton Garth, Kirk Ella - **REFUSED** (*PC response this is an impressive tree – we would be happy with pollarding as an outcome*).
- 25/00028/PLF - Erection of two storey extension to side and single storey extension to rear - 24 West Ella Way, Kirk Ella - **GRANTED** (*PC response we have no objections other than there does not appear to be any provision for a venting system for the log burner*).
- 25/00298/PLF - Construction of hip to gable extension with dormer to rear and roof lights to front, and replacement of two storey bay window to front - 23 West Ella Road, Kirk Ella - **WITHDRAWN**

3342 Highways - Nothing to report.

3343 Environment/Streetscene - Nothing to report.



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- 3344 Other Matters - Cllr. Saribal informed members that East Riding of Yorkshire Council passed a motion in January 2022 to address Violence Against Women and Girls and to become White Ribbon accredited. It was agreed that information about this initiative would be displayed on the Parish Council website. Cllr. Saribal will send the wording to the Clerk.

Cllr. G. McMaster provided an update on the need to relocate the newly installed bench on The Sycamores, Kirk Ella, following complaints from a resident.

Cllr. G. McMaster reported that funding is required to install two new lights on the grounds of St. Andrew's Church at an estimated cost of £8,000. Cllr. C. Milner agreed to assist Cllr. G. McMaster in setting up a Go Fund Me page to help raise funds for the project.

- 3345 Date, Time and Venue of Next Meeting - Monday 12th May 2025, 7.00pm, St Andrews Church Memorial Hall, Beverley Road, Kirk Ella.

Chairman's Signature

Meeting closed at 9.00pm